



ALDEBURGH TOWN COUNCIL

MOOT HALL, MARKET CROSS PLACE
ALDEBURGH, SUFFOLK, IP15 5DS

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MINUTES OF ALDEBURGH TOWN COUNCIL MEETING HELD IN THE MOOT HALL ON MONDAY 13th November 2023 AT 7PM

Present: Cllr Fellowes, Cllr Fox, Cllr Haworth, Cllr Haworth-Culf, Cllr Howard-Dobson, Cllr Langley, Cllr Lumpkin, Cllr Webster

In attendance: Town Clerk, Deputy Town Clerk. East Suffolk Council Cllr Whitelock and 1 member of the public in attendance.

15. Apologies: Cllr Bond and Cllr Jones

16. To Receive Councillors' Declarations of Interest

Cllr Fellowes declared an interest as she is a representative of Aldeburgh Library. She will not vote under agenda item 30.

17. SCC Report and Correspondence:

The receipt of a written report from Suffolk County Council (SCC) Councillors report was noted and previously circulated.

18. ESC Report and Correspondence:

The receipt of a written report from East Suffolk Council (ESC) Councillors report was noted and previously circulated.

19. To question the Suffolk County Council and/or East Suffolk Council Councillors on matters contained in their written reports.

Cllr Whitelock reported that ESC have now adopted the land at Church Farm.

Cllr Fellowes asked if a letter could be sent to residents at Church Farm to communicate details of ESC implementing the maintenance regime. It is possible residents would like to be involved in letting ESC know how it should be kept. For example where there are areas of wildflowers.

Cllr Langley is concerned about path from caravan site to church where there are dead trees. Cllr Whitelock will take this back to ESC.

Cllr Haworth-Culf congratulated those who organised and took part in Remembrance celebrations. Very touching and poignant and she has received much good feedback.

20. Public Forum

Cllr Webster suspended Standing Orders.

Member of the public asked about the ESC and SCC reports which with the new format agenda are read in advance by Cllrs. Where can he access these reports. TC will ensure these are added to ATC website.

The member of the public had received the postcard maildrop from ATC and felt this was a very good idea. He had attended the SeaLink exhibition during daytime and felt this excluded people who work full time. The map they used had omitted the roundabout.

Cllr Webster re-instated Standing Orders.

Cllr Whitelock and one member of the public left the meeting at 7.25pm

21. To Approve the Draft Minutes of the Council Meeting held on 2023:

The draft minutes of the Council Meeting held on 9th October 2023 were approved unanimously by a show of hands. Cllr Webster signed and dated the minutes.

22. To note the receipt of the minutes of the last Committee meeting:

Cllrs noted the receipt of the minutes of the last Committee meeting as below. One corrected will be made to (22.6) as a declaration of non-pecuniary interest was made by Cllr Haworth-Culf.

- 22.1 Planning Committee (9th October 2023)
- 22.2 Planning Committee (23rd October 2023, 10am)
- 22.3 Planning Committee (23rd October 2023, 8.42pm)
- 22.4 Property and Finance Committee (23rd October 2023)
- 22.5 Grants and Requests Committee (23rd October 2023)
- 22.6 Services Committee (23rd October 2023)

23. To consider and resolve the advertisement of the 4 ATC vacancies and accept nominations from members of the public who may be interested in standing.

TC reported that a member of the public has written to apply to become a Councillor.

TC will download the SALC template application form and share with Councillors for reference.

24. To consider the following in relation to the Property and Finance Committee

- a. To consider and resolve the quotes received to replace a rotten post on the climber in Kings Field and to install Ecobond matting beneath most of the play equipment at both Kings Field and Kemps Field.

RESOLUTION to APPROVE proceeding with the Playquest quote for installation of Ecobond matting. **PROPOSED FOR APPROVAL** by Cllr Haworth-Culf and **SECONDED** by Cllr Lumpkin.

In Favour	6
Against	0
Abstentions	0

CARRIED UNANIMOUSLY

RESOLUTION to APPROVE bridging the funding gap of £3,845 by utilizing CIL money. **PROPOSED FOR APPROVAL** by Cllr Haworth-Culf and **SECONDED** by Cllr Lumpkin.

In Favour	6
Against	0
Abstentions	0

CARRIED UNANIMOUSLY

- b. To consider and resolve the revised quote for works to the Tractor Shed.

RESOLUTION to APPROVE proceeding with the revised quote for work to the Tractor Shed. **PROPOSED FOR APPROVAL** by Cllr Fox and **SECONDED** by Cllr Haworth.

In Favour	6
Against	0
Abstentions	0

- c. To consider and resolve, question and agree the Income and Payments list for November 2023.

RESOLUTION to APPROVE processing the Income and Payments list for November. **PROPOSED FOR APPROVAL** by Cllr Haworth-Culf and **SECONDED** by Cllr Howard-Dobson.

In Favour	6
Against	0
Abstentions	0

25. To consider the following in relation to the Services Committee

- a. To consider and resolve the ordering of a second Town Board.

RESOLUTION to APPROVE the ordering of a second Town Board.
PROPOSED FOR APPROVAL by Cllr Fellowes and **SECONDED** by Cllr Howard-Dobson.

In Favour	6
Against	0
Abstentions	0

- b. To consider and resolve a proposal from Cllr Fellowes to produce a draft ATC position statement in relation to SeaLink, by the end of November for consideration at the December Full Council meeting.

RESOLUTION to APPROVE Cllr Fellowes drafting a position statement on behalf of ATC in relation to SeaLink. **PROPOSED FOR APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Fox.

In Favour	4
Against	0
Abstentions	2

RESOLUTION to APPROVE Cllr Fellowes purchasing an advert in local magazines and a small reusable banner in relation to SeaLink communications up to a maximum expenditure of £100. **PROPOSED FOR APPROVAL** by Cllr Fellowes and **SECONDED** by Cllr Fox.

In Favour	4
Against	0
Abstentions	2

26. To consider and resolve the following in relation to the Grants and Requests Committee

- a. A request from Runaway Tours to hold a 50k running event finishing in Aldeburgh on 14 September 2024. **Cllrs agreed this unanimously by a show of hands.**
- b. A request from Aldeburgh Triathlon to hold a run on 15 September 2024. **Cllrs agreed this unanimously by a show of hands.**
- c. A request from 1066 Classic Car Club to park behind the Moot Hall on 28th January 2024 for their next Icicle Run. **Cllrs agreed this unanimously by a show of hands.**
- d. Porsche Car Club request to meet in Aldeburgh by the Moot Hall on Sunday 28th of September 2024 for their annual car event. **Cllrs agreed this unanimously by a show of hands.**

- e. To consider and resolve the purchase of hi-viz jackets, 2-way radios and to train 4 people in First Aid for our events.

RESOLUTION to APPROVE the purchase of hi-viz jackets, 2-way radios and to train 4 people in First Aid for our events. **PROPOSED FOR APPROVAL** by Cllr Fox and **SECONDED** by Cllr Howard-Dobson.

In Favour	5
Against	0
Abstentions	1

- f. To note the financials as at 8th November for the Fireworks event and to request feedback from councillors.

Councillors noted the Fireworks financials.

- g. To consider and resolve the use of the Christmas Tree Moot Green (4435) budget for the purposes of purchasing refreshments and equipment needed for the Christmas Tree Switch-On event up to a limit of £500.

RESOLUTION to APPROVE use of the Christmas Tree Moot Green (4435) budget for the purposes of purchasing refreshments and equipment needed for the Christmas Tree Switch-On event up to a limit of £500.

PROPOSED FOR APPROVAL by Cllr Haworth-Culf and **SECONDED** by Cllr Lumpkin

In Favour	6
Against	0
Abstentions	0

- h. To consider and resolve contributing a % of the income raised at the Christmas Craft Fair on 9th December to The Jubilee Hall as a thank you for hosting and setting up the event free of charge.

Council agreed to decide upon a donation to the Jubilee Hall following the event.

27. To consider a request from a member of the public in relation to providing resident parking on the High Street in peak months.

All agreed that the resident will need to discuss this parking issues with ESC.

28. To note receipt of a letter from Patricia Ward addressed to the East Suffolk Council.

Cllrs noted receipt of this letter. This has also been sent to ESC by the resident who will need to ascertain ownership.

29. To note a request from the owner of the Aldeburgh Bookshop to access Dial Garden to undertake repairs to their roof.

Councillors agreed to the access providing the timescale for the completion of the work was communicated and that the owner of the bookshop ensured that the area was left as found and anything damaged to be rectified. Owner of bookshop to also provide a copy of their public liability insurance certificate/details.

30. To consider and resolve a request for a donation towards the provision of Christmas hampers for our Home Library Service customers and a couple of other housebound customers.

RESOLUTION to APPROVE making a donation of £200 to Aldeburgh Library towards the Christmas hampers for Home Library Service customers and housebound customers. **PROPOSED FOR APPROVAL** by Cllr Haworth-Culf; and **SECONDED** by Cllr Lumpkin

In Favour	5
Against	0
Abstentions	1

31. Reports from Members appointed to Outside Bodies

Cllr Fox had attended an Aldeburgh Community and Sports Trust meeting.

Cllr Webster had attended an Aldeburgh Community and Sports Trust meeting and Remembrance Services in Aldeburgh.

Cllr Langley reported he had attended the annual Rugby Club Lunch and declared he had received a meal.

Cllr Haworth-Culf had attended an Aldeburgh Community and Sports Trust meeting, SZC public presentation, Sealink information session, Fireworks event and Remembrance services.

Cllr Lumpkin had attended a Sizewell Stakeholder Support Group and the SZC public presentation.

Cllr Howard-Dobson had attended an Aldeburgh Community and Sports Trust meeting.

Cllr Fellowes had attended the SZC public presentation.

32. To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 because of the confidential information being discussed.

The Council agreed to exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 because of the confidential information being discussed.

33. To consider implementing a Salary Sacrifice agreement in relation to pension payments.

RESOLUTION to APPROVE implementation of Salary Sacrifice agreement in relation to pension payments.

PROPOSED FOR APPROVAL by Cllr Haworth-Culf and **SECONDED** by Cllr Fox.

In Favour	6
Against	0
Abstentions	0

34. To consider a request to increase the annual grant given to the Old Generator Station.

RESOLUTION to APPROVE increasing the annual grant given to the Old Generator by an additional £20,000 in the current financial year.

PROPOSED FOR APPROVAL by Cllr Howard-Dobson and **SECONDED** by Cllr Haworth

In Favour	6
Against	0
Abstentions	0

35. Closure.

The meeting closed at 8.39pm

The next meeting of Aldeburgh Town Council will be held in the Moot Hall on Monday 11th December 2023 at 7pm.