**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PROPERTY & FINANCE COMMITTEE MEETING**

 **HELD ON MONDAY 23rdMAY 2022 AT 7PM IN THE MOOT HALL**

**Present:** Cllr Jones took the Chair

**Committee Members Present:**

Cllr Webster Cllr Fellowes

Cllr Lumpkin Cllr Howard-Dobson

Cllr Palmer Cllr Fellowes

Cllr Smith

There were 4 members of the public in attendance at the start and 4 further members

of the public joined at the beginning of the EDF presentation.

**1. Apologies:** Cllrs Piers-Hall, Digby, Lewis and Fox

**2. Approval of previous Minutes**

The draft Minutes of the Property and Finance Committee meeting held on Monday 25th April 2022 were approved unanimously by a show of hands.

**3 Matters for Discussion**

**3.1 Finance and Property**

Cllr Jones reported that the financial internal audit will be completed on Tuesday 31st May with an on-site visit.

**3.2 Sports**

Cllr Jones reported that now the football season has finished she has asked for the goal mouth and any bare patches to be seeded. Area will be taped off so that the grass can become established.

Cllr Jones has finalised the Sports Week programme and I will go through it with DTC later this week to get the printing works completed. The need for volunteers and food for the end of the day are the main outstanding issues.

**3.3 Management/Maintenance of Council Property and Land**

Cllr Jones updated the committee about the project at Kemps Field. Norse have cut the grass. Whilst Cllr Jones was visiting the site a local resident approached her to comment on how good the area is looking.

King’s Field toilets refurbishment is on schedule for the works to be complete before the jubilee weekend. The contractors are aware of the need to finish before then.

Cllr Jones reported that the ITT has been issued for the Tractor Shed. So far, we have not had any positive response and we have also issued this to a number of additional builders. One has written to explain the reason they have not quoted is because of the uncertainty regarding the utility providers. Cllr Jones advises that we may need to reconsider our approach.

**4. New Property and Finance Business**

None

**The Committee meeting ended at 7.15pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**SERVICES COMMITTEE MEETING**

**HELD ON MONDAY 23rd MAY 2022 AT 7.17 PM IN THE MOOT HALL**

**Present**: Cllr Palmer took the Chair

**Committee Members Present:**

Cllr Webster Cllr Fellowes

Cllr Lumpkin Cllr Howard-Dobson

Cllr Jones Cllr Fellowes

Cllr Smith

There were 4 members of the public in attendance at the start and 4 further members

of the public joined at the beginning of the EDF presentation.

**1. Apologies:** Cllrs Piers-Hall, Digby, Lewis and Fox

**2. Approval of Previous Minutes**

The draft minutes of the Services Committee meeting held on Monday 25th April 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion**

Cllr Palmer informed that the next SWG meeting will take place on Thursday 9th June at

10 am by zoom. (This has been delayed by 1 week due to the Jubilee Bank Holiday)

The previous SWG meeting was held on 05/05/2022 via zoom.

Cllr Palmer updated the committee on current projects as follows:

1. **Speeding**

Final costings now in – estimate at £11182.9 for the implementation of the limits inc. the village gateway on the Saxmundham Road at the Parish Sign. Need to approve this

2. Leiston Road Parking Scheme

Fire brigade preferred scheme with Highways for costing.

3. Surface water drainage

On-going situation with drain clearing.

4. Choppings Hill Railings

Our County councillor T J Hawoth-Culf has taken this issue up on our behalf with the cabinet member. SCC have requested costing from Peggs in Aldeburgh.

6. Linden Road/Leiston Road Bus Shelter

An alternative supplier has been found and we have a quote ca. £5100 ex VAT inc. delivery and installation, but we have also asked for them to dispose of the old one and this will be additional. Still waiting for some information.

 7. High Street Bus Shelter replacement

Still no further news on the replacement High Street bus Shelter from SCC.

8. Vehicle activated Speed Sign (VAR)

Cost approximately £2200 for the sign and panel and now need a cost from highways for a suitable post (height and diameter). Cllr Palmer has been told there may be up to 4k available from our county councillor towards this which might well cover the cost. One of these models is now installed locally in Sternfield.

**Nationally Significant Infrastructure Projects (NSIPS)**

SPR Friston hearings: - now consented

For information only likely developments on the back of National Grid Substations:-

At Friston:-

EA1N Substation

EA2 Substation

National Grid substation 1

National Grid substation 2

(8-10 acres each)

At Snape behind the church:-

3 interconnectors,

Nautilis,

Eurolink

Sealink (used to be called SCD1) – this is going to consultation.

(Each bigger than a substation at 24m high. 12 acres each.)

Still to be placed:-

SCD2

Northfalls

5 Estuaries

Sizewell “C” DCO Hearings: Decision delayed again

Secretary of State has asked for more information.

Possible JLAG meeting to discuss oversight following any Sizewell C approval.

General:

SCC and ESC are definitely not interested in talking to Parish/Town Councils regarding the use of mitigation monies so it will be interesting to see where the monies go and on what? We do not want to see majority of monies go to larger towns.

Sealink - Preliminary Zoom Meeting with NG held -Friday 11th March

 **Nothing further to discuss and meeting ended 7.35pm**

**MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PLANNING COMMITTEE MEETING**

**HELD ON MONDAY 23rd MAY 2022 AT 7.52 PM IN THE CHURCH HALL**

**Present**: Cllr Webster took the Chair

**Committee Members Present:**

Cllr Palmer Cllr Fellowes

Cllr Lumpkin Cllr Howard-Dobson

Cllr Jones Cllr Smith

There were 4 members of the public in attendance at the start and 4 further members

of the public joined at the beginning of the EDF presentation.

**1. Apologies:** Cllrs Piers-Hall, Digby, Lewis and Fox

**2. Approval of Previous Minutes**

The draft Minutes of the Planning Committee meeting held on Monday 25th April 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion:**

Cllr Webster confirmed that minutes from the previous meeting have been circulated.

Application for planning have been slow but are beginning to pick up. There are no licensing applications to consider.

Cllr Webster reported that ESC planning enforcement have sent the following update about

1 Lee Road, Aldeburgh:

A site visit has been conducted and the outbuildings and front wall/fence were inspected.

One of the outbuildings has been erected to the front of the property and the other, an outdoor kitchen, was measured at 313cm high, within 2 meters of the boundary. Therefore, both of these structures do not fall with the allowances of permitted development.

The Town and Country Planning (General Permitted Development) (England) order 2015 states development is not permitted if;

(c)any part of the building, enclosure, pool or container would be situated on land forward of a wall forming the principal elevation of the original dwelling / house;

(e)the height of the building, enclosure or container would exceed—

(i)4 metres in the case of a building with a dual-pitched roof,

(ii)2.5 metres in the case of a building, enclosure or container within 2 metres of the boundary of the curtilage of the dwellinghouse, or

(iii)3 metres in any other case;

(Schedule 2, Part 1, Class E)

Secondly it was seen that a wall with fencing on top has been erected to the front of the property. This is also unauthorised due to the hight exceeding the permitted height of 1 meter adjacent to a highway.

The order states that development is not permitted if;

(a)the height of any gate, fence, wall or means of enclosure erected or constructed adjacent to a highway used by vehicular traffic would, after the carrying out of the development, exceed—

(i)for a school, 2 metres above ground level, provided that any part of the gate, fence, wall or means of enclosure which is more than 1 metre above ground level does not create an obstruction to the view of persons using the highway as to be likely to cause danger to such persons;

(ii)in any other case, 1 metre above ground level;

(Schedule 2, Part 2, Class A)

For these reasons a period of time has been given in which to submit a planning application for the buildings and wall; or lower/remove the elements in breach.

**4. New Planning Business:**

Cllr Webster reminded Cllrs about meeting at the Brudenell on Wednesday this week at 10am. It will be a chance to find out more and ask questions.

Cllr Webster also advised that a 3rd planning application has been put in for Thellusson Lodge and the committee will consider any changes.

**The Planning Committee meeting ended at 8pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**GRANTS, REQUESTS & EVENTS COMMITTEE MEETING**

**HELD ON MONDAY 23RD MAY 2022 AT 7.37 PM IN THE CHURCH HALL**

**Present:** Cllr Palmer took the Chair

**Committee Members Present:**

Cllr Webster Cllr Fellowes

Cllr Lumpkin Cllr Howard-Dobson

Cllr Jones Cllr Fellowes

Cllr Smith

There were 4 members of the public in attendance at the start and 4 further members

of the public joined at the beginning of the EDF presentation.

**1. Apologies:** Cllrs Piers-Hall, Digby, Fox and Lewis

**2. Approval of Previous Minutes**

The draft Minutes of the Grants and Requests Committee meeting held on Monday 25th April 2022 was agreed unanimously by a show of hands and signed by the Chair Cllr Webster.

**3. Grants and Requests**

**3.1** Colchester Morris Dancers have requests to dance at Moot Green on Sunday 10th September, as they have in the past. Permission also asked to park their minibus in the Fisherman’s Car Park.

This was unanimously approved by a show of hands.

**3.2** Last year the Town Council kindly funded leavers hoodies for all Year 6 pupils at Aldeburgh Primary School. They have asked if we will again support them for the 17 pupils who will be leaving to move on to High School. Cost is £19.99 per pupil.

**RESOLUTION** to **APPROVE** the request to fund leavers hoodies for all those in Year 6.

**PROPOSED FOR APPROVAL** by Cllr Piers-Hall and **SECONDED** by Cllr Palmer.

In Favour 8

Against 0

Abstentions 0

**CARRIED UNANIMOUSLY**

**3.3** The Aldeburgh Museum has requested permission to set up a Storytelling Tent for children at Moot Green on either:

 8th, 9th, 10th August or 17th, 18th, 19th August

This was unanimously approved by a show of hands for either set of dates.

**3.4** An organisation is looking to hold pop up science sessions over Summer. “It’s Rocket Science” by Sarah Page. She is looking for space on a park to run hands on science themed sessions.

 Cllrs require more information before making a decision. How much are they charging per child? How much space do they need?

**3.5** The Disability Advice Service (East Suffolk) ask to be considered for a donation to helping them to continue delivering essential services to an under privileged and vulnerable sector of our local community.

**RESOLUTION** to **APPROVE** a donation of £500 to the Disability Advice Service (East Suffolk).

**PROPOSED FOR APPROVAL** by Cllr Jones and **SECONDED** by Cllr Lumpkin.

In Favour 8

Against 0

Abstentions 0

**CARRIED UNANIMOUSLY**

**4. Events:**

**4.1**

Cllr Webster reported that the main focus is on Jubilee Events. The risk assessment for the fireworks display has been received which identifies the area to be cordoned off to the public for safety.

Cllr Webster urged anyone who can help to see TC.

TC reported that Aldeburgh Festival will also be putting their flags up in the high street along with ours.

TC requested anyone who is able to volunteer for the OGS Family Fun Day to see Cllr Jones.

A question was raised as to how many people are predicted to attend Moot Green on the Thursday evening? TC responded by saying she believes it will be busy with holiday makers and also local people, but there is no way to determine this.

**6. Any Other Business:**

There was no new business to report.

There was nothing further to discuss and the meeting ended at 8.50pm.