**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PROPERTY & FINANCE COMMITTEE MEETING**

 **HELD ON MONDAY 27th June 2022 AT 7PM IN THE MOOT HALL**

**Present:** Cllr Jones took the Chair

**Committee Members Present:**

Cllr Palmer Cllr Fox

Cllr Digby Cllr Piers-Hall

Cllr Webster Cllr Fellowes

Cllr Smith Cllr Howarth-Culf

**1. Apologies:** Cllr Lumpkin

**2. Approval of previous Minutes**

The draft Minutes of the Property and Finance Committee meeting held on Monday 23rd May 2022 were approved unanimously by a show of hands.

**3 Matters for Discussion**

**3.1 Finance and Property**

Cllr Jones and the TC will review the Internal Audit report over the next couple of month and progress any issues. They will produce a quarter 1 variance analysis.

Cllr Jones reported that Cllr Fellowes will give an update about affordable housing following meetings she has attended. Ultimately any decisions are financial hence why it is being discussed here. We need to consider a sub group to support Cllrs Fellowes and Jones. Cllrs are to consider if they would like to be part of this whilst Cllr Fellowes delivers the following update.

Housing:

We need to complete our Housing Needs survey to gather evidence of local need as New Tide Homes considers the wider area not just Aldeburgh as providing appropriate housing, so we need to demonstrate the need here.

ATC can apply to register buildings or pieces of land, and we should look to do so. Process is to discuss with officer in ES Communities team then complete form. Asset will be registered for 5 years and during this time a group or organisation would have 6months to raise funding/launch a project while it cannot be sold on the open market. Suggestions were made for buildings/areas to be considered.

It is not possible to apply for an Asset of Community Value registration for residential buildings, so this will not be possible for the Craig Royston property.

ESC have a new Community Led Housing strategy with funding to support;

* the setup of groups, projects
* the plan stage of a project
* any build or acquisition phase of a project.

Aldeburgh has challenges with limited land available to use in a Land Trust initiative, and a self-build would probably not happen.  The best option would be a community scheme where a group is formed to buy or receive via legacy houses that can then be let to those with a link to the town, like the Homes for Wells scheme.

We should still press New Tide and ESC to consider properties assets.

There is a project supported by SCC and ESC based and a pilot scheme to identify/promote early adoption of green initiatives in Parishes to accelerate decarbonization, and they will provide funding for environmental schemes in our local Town/Parish including project management, sourcing equipment such as a buy as you generate solar panel scheme, installing electric car chargers, assisting with projects that restore nature.  This project would also cover the cost of retrofitting environmentally friendly heating systems. This was the reason New Tide considered the High Street property a liability due to costs to install central heating and repairs.

For a housing scheme such as Homes for Wells they could assist generally in the setting up of a CIC, with planning stages, and sourcing partners and suppliers, and acquiring seed/match funding and specifically with bringing properties up to the right standards.

Committee agreed to form a subgroup to review in more detail and to receive a presentation for the Eastern New Energy group.  In the meantime, to also progress to a meeting with ESC Housing Portfolio Holder and Housing Team to understand their thoughts on this and how they can assist.   While still working with New Tide.

The following offered to serve on the subgroup – Cllrs Webster, Fellowes, Smith and Jones.

**3.2 Sports**

Cllr Jones reported that the football goal mouths which were seeded seem to be going well and hopefully ready for the new season.

The Junior pitch is looking very good and is being cut and marked by team coaches. Cllr Jones and the TC need to discuss a proposal for the Juniors to maintain the pitch themselves on an ongoing basis. Unfortunately, there has been some vandalism to the goal posts.

Cllr Jones informed that the Sports Week programme is with Leiston Press for printing. Water bottles have been purchased and t-shirts ordered. The need for volunteers and food for the end of the day are the main outstanding issues as we are a month away.

Cllr Haworth-Culf offered to help.

Cllr Jones outlined a quote received for a new contractor for cleaning the tennis courts. Another contractor was invited to quote earlier this year but they were more expensive. Option are:

1 single visit at £2200 next April

3 year contract at £2100 per annum

5 year contract at £1980 per annum

This includes pesticide application followed by surface cleaning and where applicable closure of small holes using a heating method with tarmac, although this is predominantly where weeds are growing not surface cracking.

**RESOLUTION** to **APPROVE** opting for the 5 year contract at £1980 per annum for cleaning of the tennis courts.

**PROPOSED FOR APPROVAL** by Cllr Digby and **SECONDED** by Cllr Haworth-Culf.

In Favour 9

Against 0

Abstentions 0

**CARRIED BY MAJORITY 9**

**3.3 Management/Maintenance of Council Property and Land**

Cllr Jones and the DTC have carried out the snagging at King’s Field toilets refurbishment is on schedule for the works to be complete before the jubilee weekend. The contractors are aware of the need to finish before then.

Cllr Jones reported that the ITT has been issued for the Tractor Shed. So far, we have not had any positive response and we have also issued this to a number of additional builders. One has written to explain the reason they have not quoted is because of the uncertainty regarding the utility providers. Cllr Jones advises that we may need to reconsider our approach.

**4. New Property and Finance Business**

None

**The Committee meeting ended at 7.15pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**SERVICES COMMITTEE MEETING**

**HELD ON MONDAY 27th JUNE 2022 AT 7.17 PM IN THE MOOT HALL**

**Present**: Cllr Lewis took the Chair

**Committee Members Present:**

Cllr Webster Cllr Palmer

Cllr Howarth-Culf Cllr Fellowes

Cllr Smith Cllr Lumpkin

Cllr Digby

**1. Apologies:** Cllrs Lumpkin

**2. Approval of Previous Minutes**

The draft minutes of the Services Committee meeting held on Monday 25th May 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion**

**Bus Shelter Replacement for High Street**

Cllr Palmer has received quote from Highways:

The Professional Services fee = £1446.36 (inc. VAT) for:

 This fee includes for:

• Site visits

• Construction drawings

• Construction cost estimate

• Hazard identification and risk assessments

• Utilities enquiries

• Traffic management plans

Please note that the professional services fee does not include the construction/implementation costs. We estimate that the construction fee for this scheme will be approximately £4250 - £4750 (inc. VAT). Only after the professional services stage can we provide a detailed breakdown of the construction fee based upon the agreed design. Approx. £6200 (max)

**RESOLUTION** to **APPROVE** proceeding with the new bus shelter for the High Street.

**PROPOSED FOR APPROVAL** by Cllr Palmer and **SECONDED** by Cllr Digby.

In Favour 8

Against 0

Abstentions 0

**CARRIED BY MAJORITY 8**

Cllr Lewis updated the committee on current projects as follows:

1. **Speeding**

The SWT committee continue to research and discuss traffic calming measures.

2. **Leiston Road Parking Scheme**

A preferred scheme has been identified by consultation with residents, police and fire brigade. Identified scheme is currently with Highways for costing.

3. **Crag Path Bollards**

The current bollards are no longer available. Highways are looking at alternatives and are also considering other ways such as planters.

 The planter idea may have merit at the other end, where vehicles damage the

 paving in the old gun emplacement when turning around.

**Nationally Significant Infrastructure Projects (NSIPS)**

Cllr Fellowes reported on Energy Projects as follows:

SPR DCO - following Secretary of State decision for approval two judicial reviews were made and are in progress.

EDF Energy DCO:

* decision from Secretary of State expected 8th July unless delayed again.
* Annoucements by Government this week of £20bn in response to the withdrawal of investment from China.
* The EA has launched a consultation (4th July to 25th Sept) on environmental permits to operate the proposed SZC twin reactors for three topics; disposal and discharge to sea/air of waste, operation of diesel generators, and discharge of cooling water and liquid effluents to sea but nothing as yet about the Desalination Plant which will be required to be built to support the water needed to construct and operate the site.  There are public information events on 14th July 2pm-7:30pm in the Saxmundham Market Hall, 15th July 2pm-7:30pm Aldeburgh Church Hall, 16th July 9am-1:30pm Leiston Community Centre.  It is hoped that Cllrs will attend if possible to find out more.
* We need to gather ideas and prepare project outlines for mitigation and compensation funding.

Assets of Community Value (ACV)

ATC can apply to register buildings or pieces of land, and we should look to do so.  Process is to discuss with officer in ES Communities team then complete form.   Asset will be registered for 5 years and during this time a group or organisation would have 6 months to raise funding/launch a project while it cannot be sold on the open market.  Suggestions were made for buildings/areas to be considered.

SPR Friston hearings: - Now Consented

Sizewell “C” DCO Hearings: Decision delayed again – now early July

*Secretary of State has asked for more information.*

General:

SCC and SCDC are definitely not interested in talking to PCs about the use of mitigation monies so it will be interesting to see where the monies go (Lowestoft/Felixstowe) and on what?

Sealink – Pre consultation still in progress.

 **Nothing further to discuss and meeting ended 7.35pm**

**MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PLANNING COMMITTEE MEETING**

**HELD ON MONDAY 27th JUNE 2022 AT 7.52 PM IN THE CHURCH HALL**

**Present**: Cllr Webster took the Chair

**Committee Members Present:**

Cllr Palmer Cllr Digby

Cllr Fox Cllr Howard-Dobson

Cllr Jones

**1. Apologies:** Cllr Lumpkin

**2. Approval of Previous Minutes**

The draft Minutes of the Planning Committee meeting held on Monday 23rd May 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion:**

Cllr Webster reported that meetings are being planned slightly differently to ensure time is given for each application for residents to add their comments to the ES planning portal. This will mean that the planning committee are aware of any comments before meeting to discuss. It will mean more frequent meetings with fewer applications to discuss per meeting.

Cllr Webster informed that the next planning meeting will be held in the Moot Hall at 10am on Monday 4th July .

We await an application to be submitted by Aldeburgh Golf Club. Resident David Walker is requesting this is looked at as a major project.

**4. New Planning Business:**

None.

**The Planning Committee meeting ended at 8pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**GRANTS, REQUESTS & EVENTS COMMITTEE MEETING**

**HELD ON MONDAY 23RD MAY 2022 AT 7.37 PM IN THE CHURCH HALL**

**Present:** Cllr Webster took the Chair

**Committee Members Present:**

Cllr Piers-Hall

Cllr Digby

**1. Apologies: None**

**2. Approval of Previous Minutes**

The draft Minutes of the Grants and Requests Committee meeting held on Monday 23rd May 2022 was agreed unanimously by a show of hands and signed by the Chair.

**3. Grants and Requests**

**3.1** Cllr Webster reported how well all of the Jubilee events had gone. There was something that would appeal to everyone. Very nice to see the community celebrating. Thank you to all who participated.

**3.2** A request has been received from Paul Dunningham of the Morgan Car Club. They would like to meet at Moot Green on Saturday 13th May 2023. They will donate to the chosen charity of ATC.

This was unanimously approved by a show of hands.

**3.3** The TC reported that the office is seeking a quote for a laser display to see if this is a reasonable alternative to fireworks. There is no update on the recent ESC survey about the use of fireworks.

 Cllr Fellowes has researched the safety of fireworks and reported as follows:

Traditionally made using charcoal and sulphur fuel and a perchlorate oxidiser to help with burning and binders, colourants and propellants.

When ignited the pyrotechnics are spectacular but the emit large amounts of smoke, unused perchlorates and metal by-products - all of which are contaminates.

Echo friendly fireworks are available - can we ask our provider about?

They have a clean burning nitrogen-based fuel, meaning perchlorates are not needed and because they generate less smoke only small amounts of metal salts are needed to produce bright displays.

Plastic is also released and falls to the ground, never degrading and can become a threat to wildlife - only solution if we have fireworks is to pick up afterwards.

In general white fireworks are less contaminating than coloured.

**4. Any Other Business:**

There was no new business to report.

There was nothing further to discuss and the meeting ended at 8.50pm.