**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**GRANTS, REQUESTS & EVENTS COMMITTEE MEETING**

**HELD ON MONDAY 25TH APRIL 2022 AT 7.43 PM IN THE CHURCH HALL**

**Present**: Cllr Webster took the Chair

**Committee Members Present:**

Cllr Fellowes Cllr Fox

Cllr Lewis Cllr Jones

Cllr Palmer Cllr Lumpkin

Cllr Howard-Dobson Cllr Digby

There were no members of the public in attendance.

**1. Apologies:** Cllrs Piers-Hall and Osben

**2. Approval of Previous Minutes**

The draft Minutes of the Grants and Requests Committee meeting held on Monday 28th March 2022 was agreed unanimously by a show of hands and signed by the Chair Cllr Webster.

**3. Grants:**

3.1 Cllr Jones has requested, as Chair of Trustees Aldeburgh and Sports Trust, that we support the Family Fun Jubilee Celebrations Day taking place at the Old Generator Station on Sunday 5th June. This will be open to local residents and visitors to the town.

The entertainment provided will be free.

There will be a disco, bouncy castle, mascot and games for children costing £200. The provider will also bring glitter tattoos, face painting, popcorn and candy floss on a pay for basis. A band has been booked for 3 hours costing £180. A magic show for children has been booked for £135.00.

A provisional enquiry has been made to book Llamas but the cost is not yet known for this.

OGS will have a BBQ and an Ice cream van will be on site.

Whilst it is hoped to make a profit on the BBQ it is not anticipated that it or bar profit will cover the cost of the entertainment and therefore the Trustees are hoping that Aldeburgh Town Council will be willing to donate a contribution towards the event.

Cllr Fox proposed that we contribute £350 towards the event.

**RESOLUTION to APPROVE** making a contribution of £350 towards Family Fun Jubilee Celebrations Day taking place at the Old Generator Station on Sunday 5th June.

**PROPOSED FOR APPROVAL** by Cllr Lumpkin and **SECONDED** by Cllr Smith

**In Favour 10**

**Against 0**

**Abstentions 0**

**CARRIED UNANIMOUSLY**

**4. Requests:**

4.1 Britten-Pears Arts have requested permission to site a 7 x 7 sign advertising the Festival on Moot Green. A discussion followed about if this is appropriate for the Moot Green area. A proposal was agreed for the TC to meet with them on-site to discuss a suitable place in Aldeburgh as we do want to work with them.

4.2 ATC have received a request from a fried chicken outlet enquiring if they could have a pitch on the green near the yacht pond. This is a new start-up venture, based out of a converted horse box. A discussion followed about there being a “no food traders” policy on Moot Green.

**NO SUPPORT FOR THIS PROPOSAL**

4.3 Cllr Webster outlined a request from a company to hold a photo shoot featuring “Toast Clothing” at the allotments in May. They are also taking to Screen Suffolk about permits and the beach. They would contribute £150 to ATC. A discussion took place including how some allotment holders may not appreciate people walking about their plot or likely damage to plants. Also, was the fee of £150 enough. The TC reassured Cllrs that we would work only with allotment holders who were happy for this to take place, and that the office would manage this. TC also hoped the fee could go to allotment holders allowing access.

**RESOLUTION to APPROVE** the request to allow the photoshoot on the allotments with this managed by the TC’s office.

**PROPOSED FOR APPROVAL** by Cllr xxx and **SECONDED** by Cllr xxx

**In Favour 10**

**Against 0**

**Abstentions 0**

**CARRIED UNANIMOUSLY**

**5. Events:**

**5.1** The TC outlined events in planning for the Queen’s Platinum Jubilee and advised that funding of £500 to support is coming to us from our SCC Cllr.

The firework providers visited this morning for a site-visit with Cllrs Webster and Jones and the DTC.

 On Thurs 2nd June the ABA are planning late night shopping and a Royal window competition. Britten-Pears Arts “bandstand on the beach” to happen early evening. Before the fireworks display David Gillingwater will be playing a new piece on the bagpipes, the Curate has offered to attend and the Mayor will light the beacon.

 The Town Crier will walk the town from Midday to proclaim the above events.

 The Jubilee Hall are organising events on Friday 3rd June including Sing Along Queen and collaborations with the Primary School and the Museum. There will also be music at the Pump House and a car club gathering on Moot Green.

 On Sunday 5th June residents and visitors can enjoy the Family Jubilee Day at the Old Generator Station. The Yacht Club are having a sail past and the Church are serving tea following the service.

 Cllr Fellowes informed that the library is planning “open for all” outdoor activities on the Thursday or Friday. The Cinema is also going to run a special film for the Jubilee.

**6. Any Other Business:**

There was no new business to report.

**There was nothing further to discuss and the meeting ended at 8.07pm.**

**MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PLANNING COMMITTEE MEETING**

**HELD ON MONDAY 25th APRIL 2022 AT 8.10 PM IN THE CHURCH HALL**

**Present**: Cllr Webster took the Chair

**Committee Members Present:**

Cllr Fellowes Cllr Fox

Cllr Palmer Cllr Lewis

Cllr Jones Cllr Howard-Dobson

Cllr Smith Cllr Digby

Cllr Lumpkin

There were no members of the public in attendance.

**1. Apologies:** Cllrs Piers-Hall and Osben

**2. Approval of Previous Minutes**

The draft Minutes of the Planning Committee meeting held on Monday 28th March 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion:** Minutes from Planning Meeting held 21st April have been circulated to all Cllrs in advance.

Cllr Webster reported that the application by the White Lion Hotel had been discussed by the planning committee, who met on the final day for recommendations so that any comments by the public were known. The committee objected to the application on the grounds of not enough parking, ownership of parking spaces disputed, causing additional need for overnight parking and the affects on the public car park directly opposite.

Cllr Webster reported that the application for Fairfield Road was also objected to as the committee were concerned the application lacked information to make an informed decision.

The committee had supported the licencing application from Salter & King to sell alcohol.

Cllr Webster informed that we had not commented on a licencing application from Fishers Gin as we had not seen it in time. The application was to serve alcohol to tours on their terrace. Cllr Fellowes made it known that she would object as she understood that Fishers Gin are already in breach of their licence.

We await an outcome of this possible breach of control at 1 Lee Road, Aldeburgh

Enforcement activity – case no. ENF/22/0047/DEV

**4. New Planning Business:**

None.

**The Planning Committee meeting ended at 8.20**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PROPERTY & FINANCE COMMITTEE MEETING**

**HELD ON MONDAY 25TH APRIL 2022 AT 7PM IN THE CHURCH HALL**

**Present:** Cllr Jones took the Chair

**Committee Members Present:**

Cllr Webster Cllr Digby

Cllr Fox Cllr Lumpkin

Cllr Palmer Cllr Fellowes

Cllr Lewis Cllr Howard-Dobson

Cllr Smith

There were no members of the public in attendance.

**1. Apologies:** Cllrs Osben, Piers-Hall

**2. Approval of previous Minutes**

The draft Minutes of the Property and Finance Committee meeting held on Monday 28th March 2022 were approved unanimously by a show of hands.

**3 Matters for Discussion**

**3.1 Finance and Property**

Cllr Jones reported that RBS virtual visit took place 20th April to complete the end of year accounts. They were very thorough and the TC worked some long days with them remotely.

**3.2 Sports**

Cllr Jones currently waiting for confirmation of the last football game before the arranging to get the goal mouth turfed. The junior teams held their award ceremony at the Old Generator Station on Saturday. Bowls have started their new season and have an open day on the 30th April.

Cllr Jones reported that herbs and lavender have been purchased for the raised beds at Kemps Field. Jennie Blackbourn and Cllr Jones will be planting them next Saturday at 11am. A notice will be put out on social media to try and get local help as the beds will then be for local residents to use and water. The tree watering bags have been installed and Norse have been to water. The outstanding issue is the path and Cllr Jones will chase to get the test area completed.

**3.3 Management/Maintenance of Council Property and Land**

Cllr Jones and the TC reported that work has begun on the Moot Hall heating. The asbestos has been removed and the boiler installed. Over the next week plumbers and builders will be back on site to install the flue, make good the internal office wall and commission the boiler.

Cllr Jones reported on the progress at Kings Field toilets. Expected to be completed mid to end May. The Project manager was on holiday last week so no update available, although electricians were there last week.

The verti draining and sand application has completed on football pitches at Kings Field. The area has also been harrowed as has the old pitch. The seed should have been delivered to the contractor last week and will be sown and fertiliser applied. The junior football team have games on 21 and 28 May and will mark the new pitch out themselves for the games. The contractor was happy that some light play will not damage the pitch at this stage.

There is a length of fencing to be repaired / replaced near the pond on Kings field, the contractor has been asked to make safe.

The ITT for the Tractor Shed has been drafted and subject to the TC’s approval will be issued. This is requesting that the builders coordinate the supply of utilities and works to add a damp proof membrane to the floor.

The lead has come away again on the roof of the Groundsman’s Cottage and the contractor has been asked to return to repair or replace, whichever is now necessary.

**4. New Property and Finance Business**

None

**The Committee meeting ended at 7.15pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**SERVICES COMMITTEE MEETING**

**HELD ON MONDAY 25th APRIL 2022 AT 7.18 PM IN THE CHURCH HALL**

**Present**: Cllr Palmer took the Chair

**Committee Members Present:**

Cllr Fox Cllr Digby

Cllr Webster Cllr Lumpkin

Cllr Fellowes Cllr Lewis

Cllr Howard-Dobson Cllr Smith

 There were no members of the public in attendance.

**1. Apologies:** Cllrs Osben, Piers-Hall

**2. Approval of Previous Minutes**

The draft minutes of the Services Committee meeting held on Monday 28th March 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion**

**SWG Meetings/Business**

Next SWG meetings – Thursday 5thMay at 10 am. By ZOOM

SWG meeting held on 07/04/2022 via zoom.

**Projects**

1. **Speeding**

Cllr Palmer reported that the changes to the Saxmundham Road and Slaughden Road speed limits/buffer zone are being costed.

1. **Leiston Road Parking Scheme**

Meeting for stakeholders at the Old Generator Station took place on Thursday 31/03/2022 at 2 pm. The result was 2 possible schemes being on the table. Highways seem to be even handed on either and the Fire Brigade has been asked their preferred scheme.

1. **Surface water drainage**

Cllr Palmer confirmed that Aldeburgh drains are now on the cleaning list.

1. **Choppings Hill Railings**

Cllr Palmer reported that our County Councillor has taken the need for replacement railings up on our behalf with the cabinet member.

A discussion followed. Cllr Palmer will approach Peggs in Aldeburgh for a quote that we can compare with the cost Highways are proposing. TC asked that we see evidence of costs Highways quote. Cllr Jones does not believe ATC is responsible for these railings and the cost is not for us to pay. The railings are owned totally by SCC and it is their responsibility. As the location is a conservation area then SCC will have to comply with this.

**6.** **Linden Road/Leiston Road Bus Shelter**

An alternative supplier has been identified and have quoted £5100 ex VAT inc. delivery and installation. We have also asked for them to dispose of the old one and we await a cost for this. Cllr Digby advised of another local company who could take this away for disposal.

 **7. High Street Bus Shelter replacement**

 No further progress on the replacement High Street bus Shelter from SCC.

**8. Vehicle activated Speed Sign (VAR)**

Cllr Palmer reported the cost to be around £2200 for the sign and panel and then need a cost from highways for a suitable post (height and diameter). Cllr Palmer has been told there may be up to 4k available from our county councillor towards this which might well cover the cost.

TC questioned that costs are being approved at SWG meetings but not brought for full council approval. This includes design fees. TC also unsure if £25k is sufficient.

 **Finance**

See above quotes for Bus shelter and Vehicle activated speed sign.

**Nationally Significant Infrastructure Projects (NSIPS)**

Cllr Fellowes attended a public webinar about Sea-Link on which there were 50 people from the Suffolk area.

The Secretary of State has asked for more information, mainly technical, re. the Sizewell “C” DCO. Comments are invited by 23rd May. Cllr Fellowes suggests a working group to comment on areas we know well eg. traffic and transport, coastal processes, statement of common ground. We are also being asked whether we are happy with the language used by EDF. The announcement is due to be made by 25th May.

Cllr Fellowes reported that she will attend Snape P C with Wednesday to observe. The meeting is about how Friston will minimise / manage the impact now that the Scottish Power Renewables.

 **Nothing further to discuss and meeting ended 7.40pm**