**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PROPERTY & FINANCE COMMITTEE MEETING**

**HELD ON MONDAY 28TH FEBRUARY 2022 AT 7PM IN THE CHURCH HALL**

**Present:** Cllr Jones took the Chair

**Committee Members Present:**

Cllr Lumpkin Cllr Digby

Cllr Blackbourn Cllr Lewis

Cllr Palmer Cllr Fellowes

There were no members of the public in attendance.

**1. Apologies:** Cllrs Smith, Fox, Osben, Webster and Piers-Hall

**2. Approval of previous Minutes**

The draft Minutes of the Property and Finance Committee meeting held on Monday 24th January 2022 were approved unanimously by a show of hands.

**3 Matters for Discussion**

**3.1 Finance and Property**

Nothing to report, as we are preparing for the end of year accounts and reports.

**3.2 Sports**

The tennis club have provided details of their request for a summerhouse / pavilion in the car park. They would still use the main pavilion for tournaments and the toilets. Cllr Jones reported it is a much bigger scheme than initially suggested and would include steps and a new gate onto the courts. There would be more chance of players not paying a fee as they would not need to walk past the honesty box as they currently do. It will also compromise parking with the loss of at least one parking space and there would be less manoeuvre room. Should we allow them to progress they would need to submit a planning application to ESC. They will also need to ensure PRAM and neighbours are happy. Following a discussion this facility was thought to be unnecessary as they have full use of the pavilion.

**THE COUNCIL DECIDED UNANIMOUSLY NOT TO SUPPORT THIS REQUEST.**

**In Favour 0**

**Against 7**

**Abstentions 0**

**REFUSED UNANIMOUSLY**

Cllr Jones reported that she hopes to plan Sports Week to begin on 1st August 2022. As mentioned at the last meeting she will need helpers to enable it to go ahead. So far no one has come forward. She urged Cllrs to come contact her if they would like to be involved.

**3.3 Management/Maintenance of Council Property and Land**

Cllrs Jones and Blackbourn met the landscape designer and the contractor who laid the path at Kemps Field. They agreed to progress a test patch on the path to see if the surface can be improved. A meeting with, local residents, is being planned to take place on Saturday 19th March. The key issues to be discussed are the path, watering the trees, plants for the raised beds, litter picking rubbish, digging out the bracken at the edge, bird boxes and benches. Clearing the litter and stones is key as it will soon be time to start mowing. Water bags are to be installed next month and the possibility of a bowser on site will be investigated. Cllr Lumpkin advised that volunteers, particularly children, be careful when litter picking as there may be sharp objects.

Cllr Jones reported some damage suffered in the storm, with lead coming away on one of the gables, to the Groundsman’s Cottage. The contractor has been asked to come to site and repair, hopefully at the same time as the insulation is fitted.

Cllr Jones updated the committee about the Moot Hall heating. The scaffolding is in place and the camera survey will go ahead on Wednesday. This will follow removal of the flue from inside the building next Monday. Then on Wednesday John Hogg our preferred builder will visit and meet with the plumber and flue specialist to agree the way forward.

King’s Field toilets – Turners advised last week that they had discovered that there were different floor levels. A solution to resolve this by amendments to the drainage, was agreed and will keep the project on track. There should not be a cost impact.

Cllr Jones reported that The Environment Agency have written to advise we need to apply for an Abstraction licence for the pump. Giles Bloomfield has agreed to help us with this and the eels issue. We are trying to arrange a date which will probably be early in April due to holidays planned.

Tractor shed update from Cllr Jones. We are progressing with the tasks associated with marketing the tractor shed. We need to have a Flood risk assessment as the previous one used for the original planning application is outdated. A quote has been obtained for a fee of £1200 plus any mileage and disbursements incurred. We have reserves specifically for the building.

**RESOLUTION** to **APPROVE** obtaining a Flood risk assessment for the Tractor Shed £1200 plus mileage and disbursements.

**PROPOSED FOR APPROVAL** by Cllr Blackbourn and **SECONDED** by Cllr Lumpkin

**In Favour 7**

**Against 0**

**Abstentions 0**

**REFUSED UNANIMOUSLY**

The tree survey booked with Haydens will now be 14th and 15th March, as Cllr Jones will have returned from holiday.

The planned meeting on Friday 18th with the TC, the Mayor, Cllrs Fellowes and Jones with Newtide homes to discuss their plans for affordable housing in the town was postponed. We are trying to reschedule.

Pet Perfection. Cllr Jones confirmed we have had the electrician complete the required EICR. (Electrical Installation Condition report) which has identified some essential items and some recommended. We are awaiting a quote. We have earmarked reserves for the building specifically to cover any such costs to be discussed at the next meeting.

Cllr Jones talked about future pitch maintenance of Kings Field and Queens Field. In the previous year this was implemented but before that the work had been undertaken by Norse and it had been very sporadic. Queens field had become full of weeds. Our grant from Sport England for the new pitch requires us to undertake a schedule of work. The work was last year awarded to Grass solutions Ltd, who had completed works under the Sport England contract. The work was competitively tendered although the other contractors failed to quote. They have asked us if we want to continue this year. We have little choice regarding the new pitch but work to the others is discretionary. Costs have increased due to increased diesel prices and materials.

New pitch £10300 – 50% is the cost of 60T of sand/ top dressing. Old pitch £2750. Queens field £3190 – an additional feed and weed.

Cllrs discussed this and agreed for this item to be discussed more fully at the next meeting and for a breakdown of costs to be circulated.

**4. New Property and Finance Business**

There was nothing to report this month.

**The Committee meeting ended at 7.25 pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**SERVICES COMMITTEE MEETING**

**HELD ON MONDAY 28th FEBRUARY 2022 AT 7.27 PM IN THE CHURCH HALL**

**Present**: Cllr Palmer took the Chair

**Committee Members Present:**

 Cllr Fellowes Cllr Lumpkin

 Cllr Jones Cllr Lewis

 Cllr Blackbourn

 There were no members of the public in attendance.

**1. Apologies:** Cllrs Smith, Fox, Osben, Webster, Howard-Dobson and Piers-Hall

**2. Approval of Previous Minutes**

The draft minutes of the Services Committee meeting held on Monday 21st January 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion**

The next SWG meeting to be held on Thursday 3rd March at 10am by Zoom.

SWG meeting held on 03/02/2022 via Zoom.

Main subject Leiston Road parking scheme.

**3.1 SCC and 3.2 East Suffolk Council**

Cllr Palmer reported on current projects:-

**Speeding**

The changes to the Saxmundham Road and Leiston Road speed limits have been submitted to design.

**Leiston Road Parking Scheme**

The participants have been contacted and we are now trying to get a date/time amenable to all.

**Surface water drainage**

Extra funding has been approved by SCC for drains and pavements.

**Choppings Hill Railings**

Our County Councillor, T J Haworth-Culf, has taken forward our concerns on our behalf with the cabinet member.

**Wentworth Road Parking**

The line changes have now been completed.

**Linden Road/Leiston Road Bus Shelter**

We may have found a supplier other than SCC. Alternative supplier will be investigated.

**4. Finance**

We are starting the process for the final tranche of new bins. There are new personnel to deal with who are not familiar with our preferences.

**3.3.1 Nationally Significant Infrastructure Projects (NSIPS)**

Cllr Fellowes reported:-

We await the SEA-LINK meeting which will be virtual.

Cllr Fellowes will submit comment concerning the EDF Geotech Soil Mixing Planning application this week. She will send paragraphs to the TC who will circulate. Can everyone respond a.s.a.p. as the deadline is coming up.

Cllr Fellowes talked about SZC determination and what will happen if the project is given the go ahead. A ‘Deed of Obligation’ will be used to manage the project. This will include enforcement of conditions, such as the impact on tourism and use of roads. There will be pots of money to be managed and currently the plan is for ESC to take on this role. A letter has been sent to ESC requesting a meeting to include all town and parish council about the distribution of this money. We must ensure we receive funding if there is mitigation. Also to consider improvements for the town that would benefit the area from any funding available.

Cllr Palmer reported further on Nationally Significant Infrastructure Projects (NSIPS).

SPR Friston hearings: closed – decision delayed 6 weeks.

For information only – Likely developments on the back of National Grid Substations - not all are certain.

At Friston EA1N Substation

EA2 Substation

National Grid substation 1

National Grid substation 2

(8-10 acres each)

At Snape behind the church 3 interconnectors,

Nautilis,

Eurolink

Sealink (used to be called SCD1) – this is going to consultation. Zoom Meeting with ATC being held -Friday 11th March 10am – 11am

(Each bigger than a substation at 24m high. 12 acres each.)

Still to be placed SCD2

Northfalls

5 Estuaries

Not mentioned yet 3 Hydrogen storage tanks.

Sizewell “C” DCO Hearings: Decision delayed 6 weeks.

Meeting held Friday 04/02/2022 useful but probably not of immediate value to us

Possible JLAG meeting to discuss oversight following any Sizewell C approval

**The Services Committee meeting ended at 7.50 pm**

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**GRANTS, REQUESTS & EVENTS COMMITTEE MEETING**

**HELD ON MONDAY 28TH FEBRUARY 2022 AT 7.52 PM IN THE CHURCH HALL**

**Present**: Cllr Palmer took the Chair

**Committee Members Present:**

Cllr Fellowes Cllr Lumpkin

Cllr Lewis Cllr Blackbourn

Cllr Jones

There were no members of the public in attendance.

**1. Apologies:** Cllrs Smith, Fox, Osben, Webster, Howard-Dobson and Piers-Hall

**2. Approval of Previous Minutes**

The draft Minutes of the Grants and Requests Committee meeting held on Monday 21st January 2022 was agreed unanimously by a show of hands and signed by the Chair Cllr Palmer.

**3. Grants:**

No grant requests received.

**4. Requests:**

**4.1** Request received from Chris Bradley to hold the finish line for the 50k coastal run near the Moot Hall in Aldeburgh. This is planned to start at Lowestoft at 8am and the first runner estimated to finish in Aldeburgh is at 11.30am, with the last runners around 4pm. There are expected to be a maximum of 150 runners. Chris Bradley visited the location and met with Cllr Palmer and TC. TC reported that he was well prepared with his planning of how he will organise the event. There will be no need for road closures. A donation will be given to our chosen charity, St Elizabeth Hospice. The Aldeburgh triathlon organisers are willing to assist Chris Bradley as they are used to holding their event each year. Cllrs agreed holding this event will be beneficial for the town and will attract visitors.

**RESOLUTION** to **APPROVE** granting permission for Chris Bradley to locate the 50k coastal run finish line in Aldeburgh on 11th September 2022.

**PROPOSED FOR APPROVAL** by Cllr Jones and **SECONDED** by Cllr Blackbourn

**In Favour 6**

**Against 0**

**Abstentions 0**

**CARRIED UNANIMOUSLY**

**5. Events:**

**5.1** TC reported with plans for celebrating the Queen’s Platinum Jubilee. TC and Cllr Palmer met with a representative of the Aldeburgh Business Association. The ABA would like to be involved and ideas are to be discussed with business owners. The TC has been invited to their next meeting. TC is also to meet with Britten Pears-Arts later this week. TC reported that fireworks display providers are available on Thursday 2nd June in the evening to put on a 15-minute display, following the lighting of the beacon.

**RESOLUTION** to **APPROVE** going ahead with the firework display for the Queen’s Platinum Jubilee on 2nd June 2022 following the lighting of the beacon on the beach.

**PROPOSED FOR APPROVAL** by Cllr Lumpkin and **SECONDED** by Cllr Palmer

**In Favour 6**

**Against 0**

**Abstentions 0**

**CARRIED UNANIMOUSLY**

TC reported that we need to consider two people to ask to carry the Jubilee torch.

Cllr Fellowes suggested that we choose one older person and one younger person.

**6. Any Other Business:**

There was no new business to report.

**There was nothing further to discuss and the meeting ended at 8.07pm.**

**MINUTES OF THE ALDEBURGH TOWN COUNCIL**

**PLANNING COMMITTEE MEETING**

**HELD ON MONDAY 28th FEBRUARY 2022 AT 8.10pm PM IN THE CHURCH HALL**

**Present**: Cllr Jones took the Chair

**Committee Members Present:**

Cllr Fellowes Cllr Lumpkin

Cllr Palmer Cllr Lewis

Cllr Blackbourn

There were no members of the public in attendance.

**1. Apologies:** Cllrs Smith, Fox, Osben, Webster, Howard-Dobson and Piers-Hall

**2. Approval of Previous Minutes**

The draft Minutes of the Planning Committee meeting held on Monday 24th January 2022 were approved unanimously by a show of hands.

**3. Matters for Discussion:**

Cllr Jones reported that a Planning Committee meeting took place last week for which the minutes have been circulated. There were no contentious applications.

Cllr Fellowes reported she had chaired a meeting set up by SALC about how processes have changed since the change from Waveney. There is felt to be a lack of communication and a disconnection between ESC and Parish/Town Councils. There have been issues where extensions have not been granted and ward members unable to attend committee. All town clerks will be invited to the next meeting. Work will be done to compare processes between councils to find best practise.

**4. New Planning Business:**

None.

**The Planning Committee meeting ended at 8.20pm**