

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL  
PROPERTY & FINANCE COMMITTEE MEETING  
HELD ON MONDAY 27TH SEPTEMBER 2021 AT 7.00PM IN THE MOOT HALL**

**Present:** Cllr Jones took the Chair

**Committee Members Present:**

Cllr Blackbourn

Cllr Piers-Hall

Cllr Palmer

There were no members of the public in attendance.

**1. Apologies:** Cllrs Digby, Fox, Webster and Smith.

**2. Approval of previous Minutes**

The draft Minutes of the Property and Finance Committee meeting held on Monday 23<sup>rd</sup> August 2021 were approved unanimously by a show of hands.

**3 Matters for Discussion**

**3.1 Finance and Property**

Cllr Jones reported that the Omega accounting system is up to date. This enables the Town Clerk to produce the variance reports and begin the budgeting process with Cllr Jones. She asked members of the Committee to suggest specific items to be considered for inclusion in next year's budget. Following submission by the TC of the Annual Accounts, confirmation has been received from the External Auditor that it is approved. The TC will circulate the report before the next Council meeting.

**3.2 Sports**

Cllr Jones has submitted a funding application for the new football goals and a decision is awaited. Assuming this bid is successful, goalposts will be ordered and the supplier confirms that the order can be fulfilled within 2/3 weeks.

The tennis club has asked if ATC would allow members to use the courts midweek for 2 hours for an 'improvers group' to play. This would possibly be on a Wednesday or Friday morning. The courts are not currently busy due to it being low season and the club would not need all 4 courts. Cllr Jones is happy to support this request. This use was agreed by the Committee with a unanimous show of hands.

### **3.4 Management/Maintenance of Council Property and Land**

In order to proceed with the planned refurbishment to the toilets on Kings Field, a further quotation is awaited after which it will be possible to bring a recommendation to Council.

Works to the outside of the Moot Hall should start soon, possibly this week. This includes some repointing, external decoration and replacing missing roof tiles. Cllr Jones continues to chase contractors for a start date.

Cllrs have arranged a meeting on Thursday 30<sup>th</sup> September with the contractor regarding the damp in the Museum office. The external redecoration of the Groundsman's Cottage and Pet Perfection is also planned to start this week.

The replacement bollard at the end of Jubilee Walk near Dump Road has been delivered and the contractor has it for installation. The contractor will also cut back the saplings adjacent to the bollard as they need to be removed before they get too big.

Cllrs Jones and Blackbourn had a site meeting on Kemp's Field last week to agree the gravel for the new path. The new path is in place and so are the raised beds. Rain is needed before trees can be planted and grass sown. The Cllrs will be organising another weekend working group to clear the rubbish which has come to the surface since the ground has been turned.

Good progress has been made with hedge cutting and it is largely completed. Cllr Jones has met with ATC's usual fencing contractor to organise a new gate in the hedge near the goal post adjacent to the allotments. This should help with access for ball retrieval from King's Field.

Work will start next week to install the new drain on Park Road at the top end of the tennis courts. This will be a solution to stop water collecting in the lay by and help prevent water pouring down the path beside the tennis courts.

A tree surgeon has been consulted and he has confirmed he will take down the dead elm trees near the tennis courts. The smaller trees are a risk in stormy weather.

The DTC has ordered bulbs, as agreed, for the community bulb planting event. Once they have been delivered to The Moot Hall the date for planting will be advertised so that a group of volunteers can be organised.

Along with others, Cllr Jones has thanked Peter Libardi in emptying and cleaning the Yacht Pond. He has made an excellent job of it and it now looks wonderful. Peter has offered to clean it again in the Spring and expressed that he was very happy to provide this service which he enjoyed doing.

Cllr Blackbourn requested a skip for use at Kemp's Field on 9<sup>th</sup> October. There is some rubbish and rubble to be removed following the laying of the new path and beds. She has a working group who are happy to do this. All agreed by a show of hands. DTC will be asked to order this.

Cllr Lewis is using the storage end of Pet Perfection to keep wood for the coming bonfire night. He asked if the memorial bench being stored in there could be moved out to make

more space. TC responded to say it will be moved very shortly as is ready to be re-located to the seafront.

#### **4. New Property and Finance Business**

There was nothing to report this month.

**The Committee meeting ended at 7.15 pm**