

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL
SERVICES COMMITTEE MEETING
HELD ON TUESDAY AUGUST 27th 2019 AT 7.50 PM IN THE LIBRARY**

Present: Cllr Palmer took the Chair.

Committee Members Present:

Cllr Cox	Cllr Digby
Cllr Harris	Cllr Lewis

There were two members of the public present.

1. Apologies: Cllrs Fellowes and Howard-Dobson

2. Approval of Previous Minutes

The draft Minutes of the Services Committee meeting held on Monday July 22nd 2019 were approved by a show of hands and duly signed.

3. Matters for Discussion

3.1 SCC - Highways

Cllr Palmer believed meetings were now needed to arrive at a consensus on actions to tackle speeding issues on main roads in and out of Aldeburgh. Suggestions, including a 40mph buffer zone on the Saxmundham Road and a village gateway proposal, had been made. He also felt that the police should be invited to carry out speed checks on both the Leiston and Saxmundham roads.

Cllr Cox asked when the white lines on Leiston Road would be completed, a matter he had raised on a number of occasions. Cllr Palmer promised to pursue the issue.

Leiston Road Parking Restrictions

Cllr Palmer reported that recent communications from SCC Highways about parking restrictions on Leiston Road seemed to indicate that this was approaching the stage where a resident consultation was required before implementation.

3.2 East Suffolk Council

Cllr Palmer reminded Committee members that at the end of 2018, ATC was in discussion with SCDC (now ESC) on the introduction of Civil Parking Enforcement regulations which have been delayed by Government inertia. Once legislation had been passed, Cllr Palmer commented, a parking scheme for Aldeburgh would be a definite possibility. This would centre on the High Street but stretch from the Fort Green car park to the Thorpeness Road car park.

The Town Clerk indicated that this scheme could be in place by April 2020. She also told Cllrs that she had met the recently elected leader of ESC to discuss, among other things, parking issues in the town.

3.3 Police Matters

There were no police matters to discuss.

3.4 Museum/HLF Update

Cllr Fox, a Museum Trustee and a member of the Museum Redevelopment Project Board, told the Committee that the project was approaching its denouement. Lighting issues in the Council Chamber needed to be resolved but work to install cabinets and display units was now proceeding swiftly. Assisted by the Town Clerk, ex officio clerk of works, the contractors were working at pace and with great enthusiasm to ensure the project was completed this century.

4. Committee Finance Business

There was no Committee Finance Business.

5. New Services Business

Cllr Palmer reminded Committee and Council members that the Sizewell C Stage 4 Consultation was now under way. Councillors would soon be circulated with ATC's draft response and he encouraged everyone to submit their thoughts to the Town Clerk's office.

He told the Committee that the next tranche of litter bins, to be placed on the High Street, had been ordered through Norse. He regretted there was still a problem with trade waste on the High Street, with one or two premises still not fully cooperating. Cllr Palmer again reiterated the need for a survey of the street scene in Aldeburgh to identify the location of all street furniture. The Town Clerk announced that the Aldeburgh Society, who had conducted their own survey, wanted to address the Town Council at some point in the near future. She hoped the findings of both surveys could be incorporated into a comprehensive document.

Cllr Palmer called for volunteers to overhaul the town's Emergency Plan, with Cllrs Harris and Smith offering their services.

The Town Clerk told the meeting that Flagship Housing had agreed to install a new bus shelter as part of the Police Station development. This would be a legacy payment to the town, she said.

There was nothing further to discuss and the meeting ended at 8.12pm.