

**DRAFT MINUTES OF THE ALDEBURGH TOWN COUNCIL
PROPERTY & FINANCE COMMITTEE MEETING
HELD ON TUESDAY AUGUST 27th 2019 AT 7.00 PM IN THE LIBRARY**

Present: Cllr Jones took the chair

Committee Members Present:

Cllr Cox	Cllr Digby
Cllr Fox	Cllr Harris
Cllr Osben	Cllr Piers-Hall
Cllr Webster	

There was one member of the public in attendance.

Apologies: Cllr Blackburn.

2. Approval of previous Minutes

The draft Minutes of the Property and Finance Committee meeting held on Monday July 22nd 2019 were approved by a show of hands and duly signed.

3. Matters for Discussion

3.1 Finance

Cllr Jones told the Committee there would be nothing to report until the second quarter but that some journals had to be completed and invoices issued.

3.2 Sports

Cllr Jones asked Committee and Council members for any feedback from the Town's successful Sports Week to identify possible improvements for 2020.

She informed the meeting that Dan and Lizzie Bloxham, head coaches at Wimbledon, would be giving free coaching to children on September 21st at the Tennis Club. No booking was needed and children should turn up at 9.30am. A paid-for afternoon session for adults would subsidise the children's tuition, she commented. She thanked Christine Janes for organising the event.

She asked members of the Committee to consider installing new LED floodlights at the third tennis court. The Tennis Club requested additional lighting because Thursday evening sessions were proving very popular and dark nights were fast approaching. Quotations to install LED lights on new posts had been sought from four contractors, one had been identified and Cllr Jones asked for approval for this expenditure.

Cllr Piers-Hall asked if the additional lighting might have some impact on neighbouring houses and was assured by Cllr Cox that a push-button switch would ensure lights did stay on any longer than necessary.

RESOLUTION to **APPROVE** expenditure, as quoted through the tendering process and using a known contractor to install additional LED floodlights at Aldeburgh Tennis Club was **PROPOSED** by Cllr Cox and **SECONDED** by Cllr Digby.

In favour 6

Against 0

Abstentions 0

CARRIED UNANIMOUSLY

Cllr Cox asked whether funds from SWAT (a bequest to Saxmundham, Woodbridge and Aldeburgh Tennis Clubs) had been accounted for. The Town Clerk promised to investigate.

3.3 Management/Maintenance of Council Property and Land

Cllr Jones told the Committee that solicitors were now progressing a number of leases, including the renewal of the Wildfowlers Lease, an amendment to the Community Centre lease and the registration of the Pet Perfection lease under the Landlord and Tenant Act. ATC's preferred land agent would soon begin negotiations on the marshes rent and Cllr Jones confirmed that the Town Clerk was progressing the legalities in renaming the School Field to Queen's Field.

Cllr Jones informed the Committee that fencing to improve security at the Play area and Rugby Club at King's Field should be installed within a month. She also drew attention to a request from the Rugby Club which is planning to install new showers. A new water supply would have to be laid to the clubhouse, she explained, which would necessitate excavating an 85m trench from the Fire Station to the hut. The trench might cross the play area, she said, and before permission could be given, the exact route of the excavation would need to be established.

Cllr Jones called for a Working Party to address issues at Kemp's Field, where some land was overgrown and the play equipment was tired and uninspiring. A plan to revamp the Field was now required, she commented, and called for volunteers to help with the project. Cllrs Cox and Smith offered to help. Some funds were available, commented Cllr Jones, with the possibility of grants from ESC. The Town Clerk suggested that the project could benefit from the town's Community Infrastructure Levy fund.

A visit by RoSPA inspectors was imminent, she told the Committee, with the replacement of the basketball net at King's Field a priority. She confirmed that Norse had started some groundwork but there was still a list of outstanding matters, including hedge cutting along Jubilee Walk, which would take place in early October.

Cllrs Lewis, Cox and Piers-Hall had conducted a survey of the town's allotments and she invited members of the Allotments Working Group to address the Committee. Cllr Lewis was complimentary about many of the allotments, though some were in a poor state and looked as though the tenants might well be giving up. Cllr Lewis believed that some fencing needed to be replaced while Cllr Cox said it was essential that Town Council members and Officers had unfettered access to the allotments, some of which were locked. He also believed that a comprehensive map of the area was now needed to easily identify problem areas. Cllr Piers-Hall welcomed the idea of reducing the size of some allotments to enable tenants to better-manage workload.

Cllr Jones confirmed that work to improve drainage at King's Field had started and that she and Cllr Cox would be meeting with Mint Fitness to discuss their plans for expansion

There was nothing further to discuss and the meeting ended at 7.26pm.