

**MINUTES OF THE ALDEBURGH TOWN COUNCIL
SERVICES COMMITTEE MEETING
HELD ON MONDAY 25 JANUARY 2016 AT 7.25 PM AT THE MOOT HALL**

Present: Cllr Fox took the Chair.

Committee Members Present:

Cllr Cox	Cllr Digby
Cllr Fellowes	Cllr Harris
Cllr Kiff	Cllr Osben
Cllr Palmer	Cllr Stedman
Cllr Walker	

There were two members of the public present.

1. Apologies: Cllrs Palmer and Stedman

2. Approval of Previous Minutes

Cllr Fox commended the draft Minutes of the Services Committee meeting held on 23 November 2015 for **APPROVAL** without amendment. The Minutes were duly signed.

3. Matters for Discussion

3.1 Museum Paper

Cllrs Fox and Harris declared a non-pecuniary interest in this item, as both are Trustees of the Museum.

Cllr Fox began with an overview of the progress made at the two joint Museum/ATC meetings since the last Committees meeting in November 2015. These meetings took place on 11 December 2015 and 25 January 2016. The Museum has decided to submit a larger bid for Heritage Lottery Funding and needs the Council's support on a number of points before their submission can be made. Cllr Walker expressed concern that Cllrs were being put 'on the spot' but it was explained by Cllr Fox and the Town Clerk that a paper proposing improvements to the Council Chamber was circulated in November 2015. This was simply the first opportunity that Cllrs had had to discuss at length.

The three areas where the Museum sought the support of Aldeburgh Town are as follows;

- ratification of Aldeburgh Museum's draft proposals for the redevelopment of the Council Chamber
- formal support for Aldeburgh Museum's application for an HLF grant
- a guarantee that Aldeburgh Museum's lease will be extended to a minimum of 30 years (timing of extension related to HLF application) This has been increased due to Aldeburgh Museum's decision to apply for larger HLF grant)

Cllr Fox **PROPOSED** that ATC ratified Aldeburgh Museum's draft proposals for the re-development of the Council Chamber. **SECONDED** by Cllr Harris.

In Favour: 6

Against: 0

Abstentions: 1

APPROVED

Cllr Kiff **PROPOSED** that ATC provides formal support for Aldeburgh Museum's application for an HLF grant. **SECONDED** by Cllr Digby.

In Favour: 6

Against: 0

Abstentions: 1

APPROVED

Cllr Fellowes **PROPOSED** that ATC guarantees that Aldeburgh Museum's lease will be extended to a minimum of 30 years (to enable the Museum to apply for Heritage Lottery Funding). This is subject to the introduction of regular break clauses and assumes that the bid is successful. **SECONDED** by Cllr Kiff.

In Favour: 7

Against: 0

Abstentions: 0

APPROVED UNANIMOUSLY

3.2 Moot Hall Works

An established designer, who has worked for the V&A will be visiting Aldeburgh and The Moot Hall on 8 February to help provide advice on visuals and space planning, He has additional experience as a furniture designer.

However, the change to the nature of the bid will have a detrimental impact on the works to re-sand the floor and the decorating that ATC had agreed to undertake before Easter, but the cost of the works may now be covered within the grant.

Cllr Fox circulated images of a modular kitchen which she recommended could be used to refurbish the existing facilities. The equipment is fully integrated and built away from the building and simply slots into place.

Cllr Harris **PROPOSED** that ATC agrees to spend up to a maximum of £5k on the labour and refurbishment of the kitchen in The Moot Hall. **SECONDED** by Cllr Kiff.

In Favour: 7

Against: 0

Abstentions: 0

APPROVED UNANIMOUSLY

4. Committee Finance Business

There was no finance business to report this month.

5. New Services Committee Business

Cllr Fox explained that together with the Town Clerk, she had attended a presentation of the Options Appraisal for the Jubilee Hall given by the consultants, Bonner Keenlyside. A number of different proposals were put forward and a full copy of the report can be downloaded from the Jubilee Hall website. There was considerable debate amongst Cllrs about the ownership of the Jubilee Hall and the role of the Trustees. Cllr Bond suggested that as a trustee, Cllr Worster would know the answers. The discussion continued about how the building could be put to greater use and there was a view that more mainstream events should be held within the hall. There will be a public consultation meeting in the Jubilee Hall on 20 and 22 February 2016.

The Town Clerk explained that she had received official confirmation from the Police and Crime Commissioner that the proposed changes for the provision of match-funded PCSOs had been delayed and that Aldeburgh will continue to have a resource until at least the end of March 2017. Whilst this is welcome news, there is a considerable amount of work to be undertaken to ensure that an effective plan is in place for after this date.

SCDC Gateway to Home Choice had confirmed that they were now in a position to be allocating four x two-bedroom bungalows on the Brick Field site off Saxmundham Road for affordable housing. There will be an open afternoon at the Fairfield Centre on Thursday 4 February to learn more about the scheme. Homes will be allocated to those who can demonstrate a strong local connection. Cllr Fellowes commented that she was pleased that this approach was being taken, as it had proved effective at Kemp's Close.

There was nothing further to discuss and the meeting ended at 8.18pm.