

DRAFT

**MINUTES OF THE ALDEBURGH TOWN COUNCIL
MEETING HELD ON MONDAY 8 FEBRUARY 2016
AT 7:00 PM IN THE MOOT HALL**

Present: Cllr Digby – Deputy Mayor, took the Chair
Cllr Bond Cllr Fellowes
Cllr Harris Cllr Jones
Cllr Osben Cllr Palmer
Cllr Stedman

There were three members of the public present, in addition to Cllr Smith – SCC, Cllrs Haworth-Culf and M Jones – SCDC and PCSO Francis

1. **Apologies:** Apologies had been received prior to the meeting from the Mayor, Cllr Kiff and in his absence, the Deputy Mayor, Cllr John Digby took the Chair.

2. **Councillors' Declaration of Interest**

Cllr Harris declared a non-pecuniary interest in items 8bii, 8biii and 8biv as a Trustee of the Museum.

3. **To Approve the Draft Minutes of the Council meeting held on 11 January 2016**

Minutes of the Council meeting held on 11 January 2016 were **APPROVED**. The Minutes were **APPROVED** and duly signed. Cllr Worster abstained from this, as he was not present at the meeting.

4. **SCC report and Correspondence**

Cllr Smith delivered his report (see Appendix One).

In addition, Cllr Smith provided an update on a faulty street light in Folly End. He confirmed that a new column had been erected, but that UK Power Networks will be sending a team out to undertake the necessary cabling works.

5. **SCDC Report and Correspondence**

Cllr Haworth-Culf delivered her report on behalf of SCDC (see Appendix Two).

Cllr M Jones reminded ATC about the 'Clean for the Queen' campaign which aims to get everyone involved in cleaning up Britain in time for The Queen's 90th Birthday. There is a need for groups undertaking this to register and there will be a Beach Clean on Good Friday at Thorpeness.

Cllr Haworth-Culf confirmed that the Tourist Information Centre would remain 'in situ' until at least the end of March and that the Town Clerk should receive a communication to that effect later in the week.

Cllr Fellowes asked about SCDC's position on the statement of community consultation for the forthcoming second stage consultation regarding Sizewell C. Cllr Smith added that this was not just SCDC's responsibility, outlining that EDF were looking to undertake an eight-week consultation period and Cllr Smith has asked for this to be extended to twelve weeks.

6. Police Report

PCSO Francis delivered the Police Report. (see Appendix Three).

He also confirmed that the SNT would no longer be hosting public priorities meetings.

Cllr Haworth-Culf asked if there was any update on the recent break-ins (not residential properties and PCSO Francis explained that he couldn't provide any information about this matter.

7. PUBLIC FORUM

The Deputy Mayor suspended Standing Orders to invite questions from the public gallery.

There were no questions from the Public Gallery and so the Deputy Mayor reinstated Standing Orders.

COMMITTEES REPORTS:

8a. PROPERTY & FINANCE COMMITTEE

8ai) Report from Chairman of Property & Finance Committee

Cllr Jones reported that work had now been completed on the roof and tiling at the Bowls Pavilion; the only outstanding job there now was the fitting of a security light. The new fencing to extend the parking on King's Field was complete and the three businesses who had been invited to tender for the work to repair a number of potholes had all been out to view the job and their quotes were awaited. Finally, Cllr Jones commented that preparation would need to get underway for this year's Sports Week which will take place on King's Field from 1-5 August 2016.

8aii) **RESOLUTION to APPROVE** that ATC extends the lease between Aldeburgh Town Council and the Aldeburgh & Thorpeness Rugby Club on the Scout Hut to a ten-year period from the original date of commencement. There will be a break clause and a rent review after five years.

PROPOSED by Cllr Harris. **SECONDED** by Cllr Jones.

11 In Favour

0 Against

0 Abstentions

APPROVED UNANIMOUSLY

8b. SERVICES COMMITTEE

8bi) Report from Chairman of Services

Cllrs Fox and Harris had met with the Museum Trustees and the specialist designer to progress the plans for the Council Chamber earlier that day.

Cllr Fox thanked Cllrs for attending the Neighbourhood Plan meeting on 5 February and gave a brief update on the next steps which will include establishing a Steering Group, which is hoped will include members of the Town Plan Steering Group in addition to Cllrs before encouraging other residents to become involved in the project. She explained that it was vital to determine the boundaries for the purpose of the Neighbourhood Planning process and suggested that the parish boundary is used. Cllrs were in agreement.

RESOLUTION to APPROVE that ATC agrees that the boundary for the purpose of the Neighbourhood Plan is the parish boundary of Aldeburgh.

PROPOSED by Cllr Palmer. **SECONDED** by Cllr Bond.

11 In Favour

0 Against

0 Abstentions

APPROVED UNANIMOUSLY

8bii) RESOLUTION to APPROVE that ATC ratifies Aldeburgh Museum's draft proposals for the re-development of the Council Chamber.

PROPOSED by Cllr Fox. **SECONDED** by Cllr Stedman.

11 In Favour

0 Against

0 Abstentions

APPROVED UNANIMOUSLY

8biii) RESOLUTION to APPROVE that ATC provides formal support for the Aldeburgh Museum's application for an HLF grant.

PROPOSED by Cllr Fellowes. **SECONDED** by Cllr Palmer.

11 In Favour

0 Against

0 Abstentions

APPROVED UNANIMOUSLY

8biv) RESOLUTION to APPROVE that ATC guarantees that Aldeburgh Museum's lease will be extended to a minimum of 30 years (to enable the Museum to apply for Heritage Lottery Funding). This is subject to the introduction of regular break clauses and assumes that the bid is successful.

PROPOSED by Cllr Worster. **SECONDED** by Cllr Fox.

11 In Favour

0 Against

0 Abstentions

APPROVED UNANIMOUSLY

8bv) RESOLUTION to APPROVE that ATC agrees to spend up to a maximum of £5k on the labour and refurbishment of the kitchen in The Moot Hall.

PROPOSED by Cllr Harris. **SECONDED** by Cllr Walker.

11 In Favour

0 Against

0 Abstentions

APPROVED UNANIMOUSLY

8c. PLANNING

8ci) Report from Chairman of Planning

Cllr Bond, as Vice Chair of the Planning Committee gave an update on recent activity; commenting on the number of recently received applications that were lacking in detail. She confirmed that the application to build an additional house on Guthrums Meadow has been withdrawn and that a retrospective application had been referred to SCDC's legal team.

8d. GRANTS, REQUESTS & EVENTS

8di) Report from Chairman of Grants, Requests and Events Committee

Cllr Digby reported that AC&ST were very keen to work with ATC on the Queen's 90th Birthday Celebrations, which will take place on King's Field on Sunday 12 June 2016. Cllr Jones will arrange a meeting to progress the various ideas and welcomed support, which she knew had already been forthcoming from Cllr Fellowes.

8dii) RESOLUTION to APPROVE that ATC donates £200 towards the work of Age UK Suffolk.

PROPOSED by Cllr Stedman. **SECONDED** by Cllr Jones.

11 In Favour

0 Against

0 Abstentions

APPROVED UNANIMOUSLY

9. Representatives' Reports.

Cllrs Fox and Harris had attended three meetings in their roles as Museum Trustees.

Cllr Jones had chaired a meeting of the AC&ST on 4 February where it was agreed to reduce the grant given by ATC to £10,000 per annum.

Cllr Osben attended the AC&ST meeting

Cllr Palmer reported that he attended the Sizewell C Community Forum, which was an informal meeting at Snape Maltings and in Cllr Walker's absence attended the Alde and Ore Estuary Partnership meeting on 14 January.

Cllr Fellowes also attended the Sizewell C Community Forum on 4 February.

Cllr Bond attended the Aldeburgh Society meeting on behalf of Cllr Jones and visited the Environment Agency presentation on 21 January to understand more about the repairs to the sea/river defences.

Cllr Stedman reported that she continues to work on the British Heart Foundation grant application and volunteered to get involved in the meeting to discuss CCTV.

Cllr Worster attended the Jubilee Hall Options Appraisal presentation.

Cllr Digby had marshalled a visit of a Car Club in addition to the AC&ST meeting.

10. Town Clerk's Report

The Town Clerk confirmed she would be attending a meeting at SCDC on 12 February to progress the future of parking enforcement and to discuss the proposed changes associated with the Tourist Information Centre. Together with Cllrs Digby and Palmer, she had met with representatives from Suffolk Coastal Norse to discuss how the flooding at Thorpe Road car park might be rectified on a permanent basis. It was becoming increasingly likely that this project would require capital investment by SCDC.

The drop-in session concerning the allocation of four affordable bungalows at the Brick Field site had been very well attended. However, a number of questions had been raised by Cllrs and residents that sadly could not be answered on the day. These questions have been put to SCDC/Gateway to Home Choice and an update is awaited. The points raised included selection criteria, including specific issues around age and disability.

11. **Mayor's Notes.**

The mayor was absent from the meeting, but had provided notes to the Town Clerk about recent events and activities, with which he had been involved in the past month. These included;

- 14 January - ABA breakfast meeting
- 15 January - Meeting to discuss NALC finance guidelines
- 19 January - Neighbourhood Plan meeting
- 25 January - Joint meeting of ATC and Museum trustees
- 2 February - Chaired Carnival committee meeting
- 3 February - Chaired AGM of Aldeburgh's Save The Children Group
- 4 February - Trustees meeting of AC&ST
- 5 February - Neighbourhood Plan review meeting

12. **Correspondence**

Two items of email correspondence had been raised; one from Neighbourhood Watch Co-ordinators requesting the introduction of CCTV and ANPR cameras in the town. IT was agreed that ATC would send representatives to a meeting between a number of parties to discuss this matter; including the ABA and Police.

The second issue related to a traffic matter and requested that the town council introduces a ban on all HGV vehicles entering the town past the roundabout and also considers the introduction of a 20 mph speed limit in Aldeburgh. The matter was referred to Cllr Smith as Highways are a County Council responsibility. As the HGV issue related specifically to Co-op deliveries, the Town Clerk was asked to make contact with them to ascertain whether smaller vehicles could be used for deliveries in the town.

13. **Gifts and/or Hospitality Received by Councillors**

There was nothing to declare this month.

14. **Items to pay** – details had been previously circulated to Cllrs.

All payments were **PROPOSED FOR APPROVAL**
PROPOSED by Cllr Harris. **SECONDED** by Cllr Jones.

11 In Favour

0 Against

0 Abstentions

CARRIED UNANIMOUSLY

There being nothing further to discuss the meeting ended at 8.00 pm

The next meeting of Aldeburgh Town Council will take place on Monday 14 March 2016 at 7.00 pm in The Moot Hall.