

**DRAFT**

**MINUTES OF THE ALDEBURGH TOWN COUNCIL  
MEETING HELD ON MONDAY 14 NOVEMBER 2016  
AT 7:00 PM IN THE MOOT HALL**

Present: Cllr Digby - The Mayor, took the Chair  
Cllr Fellowes Cllr Fox  
Cllr Harris Cllr Kiff  
Cllr Jones Cllr Osben  
Cllr Palmer Cllr Walker

Cllr TJ Haworth-Culf – SCDC and Cllr Richard Smith – SCC were present. Five members of the public attended the meeting.

1. **Apologies:** Apologies had been received prior to the meeting from Cllrs Bond and Worster, in addition to Cllr Maureen Jones - SCDC.

2. **Councillors' Declaration of Interest**

Cllr Fellowes declared a non-pecuniary interest in item 8dii relating to Suffolk Summer Theatres.

3. **To Approve the Draft Minutes of the Council meeting held on 10 October 2016.**

Minutes of the Council meeting held on 10 October 2016 were **APPROVED**. The Minutes were **APPROVED** and duly signed. Cllr Harris **ABSTAINED** from this, as he was not present at last month's meeting.

4. **SCC report and Correspondence**

Cllr Smith delivered the report on behalf of SCC (see Appendix One)

Cllr Walker queried the proposed closure of Leiston Road and it was explained that works were being delivered at two different sites. The work on the stretch between Linden Road and Golf Lane junctions had been completed and Cllr Palmer confirmed that the other work related to the introduction of a dropped kerb at a residential property near to Cherry Lane.

Cllr Digby asked Cllr Smith to chase his colleagues in Highways about the repairs to the pothole near Fire Station, which Cllr Smith had agreed to undertake at a previous meeting.

5. **SCDC Report and Correspondence**

Cllr Haworth-Culf delivered the report on behalf of SCDC (see Appendix Two)

Cllr Fellowes asked for more detail about the forthcoming merger deadline between SCDC and Waveney. She wondered: how will that affect Town Councils and subsequently residents? Cllr Haworth-Culf confirmed that with the exception of two teams; namely Democratic Services and Communications, all departments worked across both districts. More information will be shared in the coming weeks and months.

6. **Police Report**

No Police Report had been submitted this month.

7. **PUBLIC FORUM**

The Mayor suspended Standing Orders for the Public Forum.

On behalf of residents, one member of the public thanked the Council for their poignant commemorations for Remembrance Sunday and added gratitude for all the hard work undertaken by Cllrs to ensure the planning application at the Brick Dock site was refused.

The Mayor acknowledged these comments and, there being no further questions, reinstated Standing Orders.

**COMMITTEES REPORTS:**

8a. **PROPERTY & FINANCE COMMITTEE**

8ai) **Report from Chairman of Property & Finance Committee**

The paperwork accepting the grant for drainage from Sport England for King's Field has all been submitted. Sport England now need to legally validate that ATC is the rightful owner of King's Field and raise their charge on the land. The cost of this is included in the grant. ATC will also need to progress with some publicity, at each stage following the strict guidelines Sport England impose.

Cllrs Jones and Digby are meeting a company tomorrow morning to survey the damp in the Groundsman's Cottage and issue a report with their recommendation, after which decisions on the way forward can be progressed. Cllr Jones reported she is in contact with the Contractor who is aware of the current status and the need to progress works with alacrity once these recommendations are made. She continues to work with the rating office regarding revised rateable values for the two units and together with Cllr Digby, she is meeting a professional to obtain a valuation for rentable values.

The tractor and some other equipment was sold at the October sale at Campsea Ashe. The workshop in the cottage will now be cleared ready for marketing in the New Year.

ATC has now received this year's ROSPA report and recommendations. A work list is being given to Norse, who complete the regular checks on the equipment. There is nothing needing significant attention, largely worn bushes on swings and repairs to the grounds around some equipment. However, it does highlight the need for replacing some equipment which will soon reach the end of its useful life and Cllrs Jones and Osben will produce a paper with recommendations for budget discussions. There are some funds in earmarked reserves and S106 funds but other grant sources will need to be explored, as this type of equipment is extraordinarily expensive.

8b. **SERVICES COMMITTEE**

8bi) **Report from Chairman of Services**

Cllr Palmer reported that the generator points have now been installed at The Moot Hall and Church Hall in the advance of any emergencies and Cllr Kiff enquired whether it was intended that ATC rents or purchase generators for use in such a situation. Cllr Palmer considered this, but suggested that they are rented using our regular contractor.

**8c. PLANNING**

**8ci) Report from Chairman of Planning**

In the absence of the Chair and Deputy Chair of the Planning Committee, there was nothing to report.

**8d. GRANTS, REQUESTS & EVENTS**

**8di) Report from Chairman of Grants, Requests and Events Committee**

8dii) **RESOLUTION to APPROVE** that ATC donates £300 to support the work of the Suffolk Summer Theatre.

**PROPOSED** by Cllr Walker. **SECONDED** by Cllr Palmer.

**8 In Favour**

**0 Against**

**1 Abstention**

**CARRIED**

8diii) **RESOLUTION to APPROVE** that ATC donates £500 towards the transport costs of 653 Squadron, to enable them to support Aldeburgh at a number of Civic and other events in the town.

**PROPOSED** by Cllr Harris. **SECONDED** by Cllr Kiff.

**9 In Favour**

**0 Against**

**0 Abstentions**

**CARRIED UNANIMOUSLY**

8div) **RESOLUTION to APPROVE** that ATC makes a contribution of £1k to Aldeburgh PCC to assist with the costs associated with the second phase of resurfacing the Church car park.

**PROPOSED** by Cllr Fox. **SECONDED** by Cllr Kiff.

**9 In Favour**

**0 Against**

**0 Abstentions**

**CARRIED UNANIMOUSLY**

8dv) **RESOLUTION to APPROVE** that ATC makes a donation of £200 to the work of the Jubilee Opera for this year's production of 'The Winter Star'.

**PROPOSED** by Cllr Walker. **SECONDED** by Cllr Fox.

**7 In Favour**

**2 Against**

**0 Abstentions**

**CARRIED**

**9. Co-Option of New Councillor**

Cllr Digby **PROPOSED** that Pille Partel is co-opted as a Councillor onto Aldeburgh Town Council for the remainder of the current term of office. **SECONDED** by Cllr Jones. Cllrs welcomed Cllr Partel to the Council and she was invited to take up her seat in the Chamber.

**9 In Favour**

**0 Against**

**0 Abstentions**

## **CARRIED UNANIMOUSLY**

### **10. Representatives' Reports.**

- Cllr Harris had chaired a meeting of the Aldeburgh United Charities and attended a meeting of the Museum Trustees.
- Cllr Jones confirmed she would be attending the PRAM AGM on 19 November 2016.
- Cllr Fox had attended a meeting of the ABA and had been involved in the organising of the Celebration of Christmas to be held on Saturday 19 November.
- Cllr Kiff had also attended the Aldeburgh Business Association Meeting, where there had been an interesting presentation about the work of the DMO. He had chaired the Carnival Committee meeting and attended the official opening of the Library.
- Cllr Palmer confirmed that he had taken over from Cllr Walker as ATC's representative on the Alde & Ore Association.
- Cllr Fellowes had attended the AGM of the Sizewell Parishes Liaison Group. She went on to circulate a paper about the second-stage consultation for Sizewell C, which will begin on 23 November and run until 3 February 2017.

Cllr Fellowes asked for the Stage 1 response to be circulated to Councillors, that both Planning Aid England and EDF Energy be invited to meetings with ATC and that Councillors try to attend the exhibition at Aldeburgh Community Centre (30<sup>th</sup> November 12 noon to 6 pm.) She was keen for the hours to be extended in Aldeburgh, enabling working residents to attend this and/or other exhibitions. In principle, she urged Cllrs to use the SPLG questionnaire to assist with gathering public and organisational (business) views before a response to the consultation was submitted.

Councillors considered that they needed more time to digest this proposal and to develop their own understanding by attending one of the public exhibitions, prior to agreeing a definitive way forward. Cllr Fellowes was keen to discuss the detail of the consultation at the next Committees meeting and the Town Clerk pointed out that process was important. She suggested assimilating knowledge by attending exhibitions and talking to EDF, businesses and residents, before inviting PAE, in order that ATC got the most value from the only available meeting with them. As a number of forthcoming meetings already have quite considerable agendas, additional meetings might be the way forward to address the magnitude of this project.

### **11. Town Clerk's Report**

The Town Clerk reported that representatives from Flagship Housing would be presenting their draft designs for the re-development of the Police Station site on Leiston Road on 22 November, prior to a public exhibition at the Fairfield Centre on 10 December 2016. The Alde and Ore, together with colleagues from the Internal Drainage Board, would be presenting to Cllrs on 13 December about the plans to improve flood defences. All Cllrs were encouraged to attend both sessions.

### **12. Mayor's Notes.**

The Mayor reported that he had been involved in a variety of events and meetings during the past month. These included;

- 14 October – Attended Bungay Civic Service
- 16 October – Attended Needham Market Civic Service
- 19 October – 653 Squadron Army Air Corps Panther Dinner

- 28 October – Attended tree planting ceremony at Aldeburgh Hospital
- 3 November – Attended The Queen’s visit to Newmarket to open the National Horse Racing Museum
- 5 November – Met and attended the interview with Joanna Lumley at the Cinema – Part of the Aldeburgh Documentary Festival
- 10 November – Dinner at Framlingham to celebrate the completion of the Church Farm development
- 11 November – Armistice Day
- 13 November – Remembrance Sunday Commemorations

**13. Correspondence**

There was nothing to report this month.

**14. Gifts and/or Hospitality Received by Councillors**

Cllrs had nothing to declare this month.

**15. Items to pay** – details had been previously circulated to Cllrs.

All payments were **PROPOSED FOR APPROVAL**  
**PROPOSED** by Cllr Harris. **SECONDED** by Cllr Jones.

**9 In Favour**

**0 Against**

**1 Abstentions**

**CARRIED**

There being nothing further to discuss the meeting ended at 7.56 pm.

**The next meeting of Aldeburgh Town Council will take place on Monday 12 December 2016 at 7.00 pm in The Moot Hall.**