

DRAFT

**MINUTES OF THE ALDEBURGH TOWN COUNCIL
MEETING HELD ON MONDAY 13 JUNE 2016
AT 7:00 PM IN THE MOOT HALL**

Present: Cllr Digby - The Mayor, took the Chair
Cllr Bond Cllr Fellowes
Cllr Fox Cllr Harris
Cllr Jones Cllr Osben
Cllr Palmer Cllr Walker
Cllr Worster

There were three members of the public present, in addition to Cllr Haworth-Culf – SCDC.

1. **Apologies:** Apologies had been received prior to the meeting from Cllr R Smith – SCC, in addition to Cllr Kiff. Cllr M Jones – SCDC was not in attendance.
2. **Councillors’ Declaration of Interest**
There were no declarations of interest.
3. **To Approve the Draft Minutes of the Council meeting held on 11 April 2016.**
Minutes of the Council meeting held on 11 April 2016 were **APPROVED**. The Minutes were **APPROVED** and duly signed.
4. **SCC report and Correspondence**
As Cllr Smith was unable to be present at the meeting, the Town Clerk delivered his report. (see Appendix One).
5. **SCDC Report and Correspondence**
Cllr Haworth-Culf delivered her report in person and invited questions from Cllrs. (see Appendix Two).

Cllr Palmer enquired why SCDC have introduced a surcharge on bags for tipping if they are trying to be the greenest County, but Cllr Howarth-Culf commented that this was a SCC decision. This led to a question from Cllr Walker asking why the opening hours have charged at the tip. It was pointed out that this was communicated at last month’s meeting, although it was recognised that claiming the opening hours have been extended is somewhat of a miss-representation, given that the new extended hours are shorter than the Wednesday closure. Cllr Worster reminded those present that he worked hard with Cllr Smith to keep the tip open in 2010.

Cllr Fellowes asked for an update on the licensing application at Iken and Cllr Haworth-Culf confirmed that the application had been refused. A copy of the report was available from the Town Clerk.

6. **Police Report**
The Town Clerk was in receipt of a summary report from PCSO Mann, which included details of fourteen parking tickets and four cautions being issued. Speed monitoring had been carried out on Saxmundham Road, resulting in letters being sent to eight motorists. He also reported an incident of Anti-Social Behaviour on Folly End

and a road traffic collision on Slaughden Road, between a car and a motorcycle.

The Town Clerk was urged to chase the provision of yellow lines on Church Farm Road. She reported that the TRO was a legal process which had become rather protracted recently.

7. PUBLIC FORUM

The Mayor suspended Standing Orders to invite questions from the public gallery.

A resident expressed concern about the length of time and lack of supervision associated with the building works at Wyndham House and its resulting impact on pedestrians and motorists on Victoria Road, made worse by the daily difficulties encountered by larger vehicles. Some discussion about the best way to address this matter took place, but in the end it was agreed to speak to Cllr Smith and take advice from SCC Highways.

The resident then talked about the public facilities on Moot Green where he regularly encountered no soap. It was agreed to address this point with Norse, who manage the facility on behalf of SCDC, asking them to also reset the hand dryer for a longer period and provide notices explaining how the wallgate units work.

There were no further questions from the Public Gallery and so the Mayor reinstated Standing Orders.

COMMITTEES REPORTS:

8a. PROPERTY & FINANCE COMMITTEE

8ai) Report from Chairman of Property & Finance Committee

Cllr Jones reported that the contractor is still on site at the Groundsman's Cottage and making progress. There was a delay waiting for the plasterer, but he was on site last week and again today.

Work on the potholes has been completed. Cllrs Digby and Jones met the contractor again on site to re-visit the approach to the Community Centre and the work was completed, as requested, ahead of the event last weekend.

The contractor will be installing the basketball post on Kemps Field this week.

The programme for Sports Week is 99% complete and T-shirts and equipment is organised. Brochures and posters need to go to print as more enquiries are being received from people wanting to register. Cllr Digby has been co-ordinating sponsorship in goods and financial contributions. A few number of DBS checks are outstanding and more volunteers are required.

8b. SERVICES COMMITTEE

8bi) Report from Chairman of Services

Cllr Palmer gave a comprehensive update from the public meeting concerning the upper estuary stakeholders and the Town Clerk agreed to circulate additional details of the river defence works to Cllrs. It was widely believed that there should be greater awareness raised amongst the residents of Aldeburgh and that Snape might not have been the best location for this meeting.

8c. PLANNING

8ci) Report from Chairman of Planning

Cllr Worster thanked Cllr Bond for her continued efforts on the Brick Field submission; the deadline for which is 16 June. The Committee had also considered a wholly unsuitable development proposed for Lyndhurst on the corner of Oakley Square; a view which the Aldeburgh Society and Suffolk Preservation Society had also shared.

8d. GRANTS, REQUESTS & EVENTS

8di) Report from Chairman of Grants, Requests and Events Committee

Cllr Bond thanked Cllr Jones, the Town Clerk and her Assistant for all their efforts and hard work in organising and co-ordinating activities throughout the town for the Queen's Birthday celebrations. She commented that the weather was disappointing and she knew that those involved felt thwarted by the non-appearance of two of the agreed suppliers for Sunday's event on Kings Field.

9. Representatives' Reports.

- Cllr Harris reported his attendance at an Aldeburgh United Charities and a Museum Trustees meeting
- Cllr Jones had chaired a meeting of the Aldeburgh Community and Sports Trust. on 2 June. Finances continue to remain healthy and appear to be on plan. She had been unable to attend the AGM of the Aldeburgh Society last Thursday but Cllr Fox was present.
- Cllr Fox had attended the Aldeburgh Society AGM and gave an update on the Neighbourhood Plan
- Cllr Walker had attended a meeting of the Alde & Ore Estuary Partnership on 6 May; reporting much of the update covered in the Services Report.
- Cllr Fellowes was re-appointed as Chair of the Sizewell Stakeholders Group at their AGM on 9 June, where there was more discussion about the Strontium 90 particles; in addition to a report from the Environment Agency.
- Cllr Worster had attended the AGM of the PCC, Jubilee Hall Trustees and Crescent Road Residents Association meetings.
- Cllr Bond had attended both the AC&ST and Aldeburgh Society meetings which had been previously reported.

10. Town Clerk's Report

The Town Clerk requested no visits from Cllrs during the year-end visit from RBS and confirmed that the internal auditors will be in attendance on 24 June. The accounts will need to be submitted to the external auditor in early July, resulting in an extraordinary Council meeting ahead of the Committees meeting on 27 June.

A response had been received from the Police shortly before the meeting; however, the contents were unsatisfactory and raised additional questions. The Mayor had met the Police & Crime Commissioner and this matter continues to be pursued.

The Town Clerk reported that she was due to meet a representative from SCDC to discuss alternate provision once the Tourist Information Centre closes in September. She also

reminded Cllrs about the Festival Service on Sunday 19 June, at which the choir of Kings College Cambridge will be performing.

11. Mayor's Notes.

The Mayor reported that he had been involved in a variety of events and meetings during the past month. These included;

- 12 May NSPCC Coffee Morning at the Wentworth Hotel
- 15 May Mayor's Sunday Civic Service and Reception
- 19 May NSPCC AGM Orwell Park
- 19 May Police Meeting, Leiston
- 22 May Mayor's Sunday Southwold
- 26 May Judged 'Aldeburgh's Got Talent' for Aldeburgh Primary School
- 30 May Classic Car Rally Crag Path
- 3 June London to Aldeburgh Cycle Ride
- 9 June Flick and Son Reception at the Yacht Club
- 11 June Service to commemorate The 90th Birthday of HM The Queen at St Edmundsbury Cathedral
- 12 June The Queen's 90th Birthday celebrations held on King's Field

Cllr Digby reiterated the thanks given to Cllr Jones, the Town Clerk and her Assistant in organising the event for the Queen's birthday celebrations. He also expressed particular gratitude to residents who volunteered to help out and was disappointed that not more Cllrs chose to be involved; commenting on ATC's poor team work.

12. Correspondence

Two items of correspondence had been received relating to the introduction of a Skate Park in Aldeburgh. The emails had been submitted by two thirteen-year-old residents who were keen to use their scooters without having to travel to Leiston to use the facilities available there. Cllrs thanked them both for their correspondence and after a lengthy discussion, it was agreed to consider this matter at the Committees meeting on 27 June.

Another letter had been received from a resident primarily concerned with the parking restrictions on The Terrace as a result of a building compound, but also expressing his views on the way ATC spends the precept. This led to an extensive discussion and it was agreed that the Town Clerk would respond to this correspondence.

13. Gifts and/or Hospitality Received by Councillors

Cllrs had nothing to declare this month.

14. Items to pay – details had been previously circulated to Cllrs.

Cllr Jones commented that the costs associated with the drainage and topography studies were being funded by Sport England and the goalpost on Kemps Field was covered by S106 monies via SCDC.

All payments were **PROPOSED FOR APPROVAL**
PROPOSED by Cllr Jones. **SECONDED** by Cllr Fox.

10 In Favour

0 Against

0 Abstentions

CARRIED UNANIMOUSLY

There being nothing further to discuss the meeting ended at 8.14 pm.

The Annual meeting of Aldeburgh Town Council will take place on Monday 11 July 2016 at 7.00 pm in The Moot Hall.